

# Hilton Parish Council

Hilton Village Hall, Peacroft Lane, Hilton.DE65 5GH

Tel Office: 01283 730969 Email: [clerk@hiltonparishcouncil.org.uk](mailto:clerk@hiltonparishcouncil.org.uk)

## Minutes of the Monthly Meeting of Hilton Parish Council

Held at the Village Hall, Hilton at 7pm on Wednesday 30<sup>th</sup> October 2019

### Present

Councillors C Cuddington (Chair), S Davies, M Coney, R Pollard, C Nield, S Stanton, J McDonald, S Champion and J Watson

### Also Present

F Stanbrook (Locum Clerk), Councillors J Whittingham, A Billings and 10 members of the Public

### 46/19 Apologies for absence

M Coney gave apologies for the first part of the meeting and arrived at approximately 8pm

### 47/19 Variation of the order of Business

None to record

### 48/19 Declarations of Interest

Planning Matters @ 34 Alders Brook – R Pollard  
Expenses claim within finance – S Champion

### 49/19 Public Speaking

#### a) Public Matters

A resident reported an issue on Meadow Way involving human excrement which was discovered while dog walking.

Crowd of youths used to meet on playing fields in the wooded area, reportedly smoking weed, and have now moved to the flats/sheltered area on Humber Street.

Concerns that residents are being charged extra council tax to pay for policing but there are no additional visible police patrols in the area.

Residents advised to report all incidents to 101 as they happen, reporting is also available via police website, twitter page and facebook page.

Reports of overhanging brambles in the jitty between Egginton Road and Willowfield. Brambles are at eye height a pose a health and safety concern.

Report of street notices being placed on street furniture; which is becoming excessive.

## **b) Police Matters**

No police representative present.

## **c) District Council Member Reports**

District Cllr A Billings:

Lucas Lane planning application has been resubmitted and has been called to committee; which will now result in a meeting which will be held with planning department. Residents are invited to express their concerns and objections via the planning portal, but also to copy objections to Cllr Billings.

Talbot Turf planning application will be heard at the planning committee meeting on Tuesday next week.

Wild flowers verges are being prepared and weed killer has been sprayed in preparation for the sowing of wild flower seeds in spring.

A report has been received from a resident regarding the footpath on Rodney Close being very overgrown – this is not adopted by SDDC and has already been discussed with Persimmon Homes.

Concurrent function grant report will be submitted in approximately three weeks.

Tetrapak Recycling – contamination has continued and the contractor has now withdrawn the facility due to the increased cost of emptying.

Cllr J Whittingham:

Area Forum – the issues on Main Street regarding the diversion from A50 was reported to Highways England who responded to say the diversion was due to a serious RTA.

Refuse Collection over the Christmas period is available on the SDDC website using postcode entry.

Crash for Cash on A50 roundabouts are being investigated by the police.

Faraday bags for keys are available free of charge via the Safer Neighbourhoods Team due to increased van/car thefts in all areas.

“We are Watching You” signs are available from Matt Halford at SDDC in relation to dog fouling.

## **d) County Council Member Report**

Report delivered on behalf of Cllr J Patten by Cllr A Billings

There is a request for clarification of the definitive placement of the new bus shelter which is required. The agreed location is next to the village clock in the direction of Hatton.

The A516 Sevenwells is scheduled to be cleared of overhanging branches.

### **50/19 Minutes**

**RESOLVED** that the Minutes of the monthly meeting of the Parish Council held on 25<sup>th</sup> September 2019 be approved as a true record and signed by the Chairman with the following amendments:

Community Engagement Policy was not adopted and will be replaced with a Community Statement.

Confirmed that Cllr S Davies would be additional appointee of Marston on Dove Charity

### **51/19 Communications Working Group**

**Notice boards** –the first notice board has been installed at the top of Peacroft Lane, There are two sections to the board, one side for parish notices and the other for public notices. Public notices can be dropped into the Parish Council office or sent in via email as a PDF or JPEG attachment.

The second board is ready to be installed however there needs to be a clarification on the location.

It was **RESOLVED** to investigate the suggested locations of the GP Surgery and the Mease Pavilion. If these locations are not available, it was **RESOLVED** to accept the offered location of the wall on the garage opposite the Post Office, though it was noted that this is not the preference.

**Website** – the web is going really well with the directory being populated, and the what's on and diary pages filling up. Statistics are being queried with regard to hits and traffic.

### **52/19 Employment of New Clerk**

Invitations are invited for the position of the Clerk, applications close on 4<sup>th</sup> November and there are currently 14 applications.

### **53/19 Report of Representatives to other Bodies**

Area Forum – NHW scheme was raised by PC, only one member of new PCSO team was present which was disappointing.

Keep reporting incidents to 101, every time – the number of incidents will raise.

Crash for Cash – dashcam footage can be uploaded directly to Derbyshire Constabulary website.

Main Street traffic was mentioned, but it is felt this has been lost in translation a little.

Mease Committee - requested changes to the lease with a preference for a 99 year lease with the exclusion re car boots lifted.

It was RESOLVED to offer a 99 year lease with the exclusion lifted subject to permission being sought from the PC for each occasion.

Reconciliation following burglary, no communication has been made as yet but the reconciliation is complete.

#### **54/19 Neighbourhood Development Planning**

Report of meeting held on 10<sup>th</sup> October 2019 – the draft neighbourhood plan document has now been compiled which contains all of the policies. This is now in a six-week consultation; which commenced last Monday.

The plan is widely available in the community both online and in key areas of footfall. Feedback is sought now, particularly on H1; with regard to further development in Hilton.

Hilton Garage – retail units, affordable housing, care homes – offers an opportunity within the plan if this was to become available. Lucas Lane – make a proposal more in keeping with what that land could be used for. Allotments, orchards etc and modest housing – no more than 8 dwellings.

These changes make the plan more favourable to the Independent Examiner.

Response forms available and the deadline is 9 December.

Responses will be collated and SDDC will then commence a further consultation period of six weeks, in the new year. This will then go to an Independent Examiner and is passed to referendum if it is agreed at this level. Referendum decision will be for agreement of the villagers.

#### **55/19 Memorial Meadow Lease Status**

There was a previous proposal to take ownership of Memorial Meadow from SDDC and manage this in conjunction with Derbyshire Wildlife. Discussions with both SDDC and Derbyshire Wildlife have taken much longer than first anticipated and Derbyshire Wildlife have not been forthcoming with their report.

The Memorial Meadow now requires cutting and the cost estimate for this is much higher than anticipated.

This is a designated green space and should now be protected, as passed in September.

It was RESOLVED to revert the Memorial Meadow back to the ownership of SDDC to maintain, with the exception of the Memorial Garden and the edges which will continue to be maintained by the Parish Council.

#### **56/19 Clerks Report**

It was RESOLVED to purchase a 35ltr dog waste bin to be situated on Sutton Lane.

It was RESOLVED to pay the invoice for the Romas Garden survey.

It was RESOLVED to approve the expenditure of £76.99 to replace a heater element in the changing rooms.

## **57/19 Derbyshire Association of Local Councils**

No report presented at this meeting.

### **58/19 Christmas Tree – Street Lights**

Cllr Watson reported on options for Christmas Tree lights. Hanging baskets were not ordered in time for this year and will be considered for the future.

There has been a recommendation to Plantscape for the supply and install of Christmas Trees. Locations for trees have been suggested and risk assessments are currently being carried out. Trees will be on a rental basis charged at £98 per unit covering all aspects of rental.

Trees are solar powered so there are no additional costs.

There is a £15 charge per stress test which will be completed by Plantscape.

Quotation has been received for 40 units, with 21 stress tests completed at agreed locations.

Stress tests and sign off by Nathan Hancock of DCC will be complete by the end of this week.

Proposed installation will take place during the 22/23<sup>rd</sup> November overnight.

Suggested switch on date and times of illumination are pre-programmed – this has provisionally been set for 30 November and illumination from 5pm til 10pm daily.

It was RESOLVED to accept the proposal which had previously been emailed to all member councillors and coincide the switch on date with Party in the Park and Christmas Fair at School, with daily illumination from 5pm until 10pm.

Trees will be situated along Main Street and on the roundabouts of Welland Road/Avon Way and Nene Way.

### **59/19 Update on Van Replacement**

Cllr Coney had circulated a report prior to the meeting.

Current van lease comes to an end on 13<sup>th</sup> Jan 2020 and the Parish Council are considering a replacement lease and alternatives.

Current vehicle is a diesel Toyota which will have approximately 3500 miles at the end of the Lease which equates to approximately 100 miles per month usage.

The van is used for emptying bins around village, transporting mowers and occasional use for collecting materials.

70% of the usage is for journeys of 0-3 miles and occasional runs to keep the DPF clean and effective.

There are several options to consider, all with advantages and disadvantages.

Option 1 – new Ford in petrol/diesel

Option 2 – Electric van

Option 3 – second-hand diesel/petrol van

Option 4 – trailer and towbar

Option 5 – remove the facility altogether

Option 6 – extend the lease of the current vehicle

Option 7 – extend the lease and add a towbar and trailer

It was RESOLVED that the lease should be renewed on the current vehicle for a further year and the remaining options will be discussed further.

### **60/19 Remembrance Day**

There are three options for Remembrance Services in the village:

Church Service at St Mary's 11am Marston on Dove

Wreath laying at the War Memorial and two minutes' silence

Methodist Church Service at 10.30am

Laying of wreath and two minutes' silence

Memorial Meadow Garden

Laying of wreath and two minutes' silence at 11am

### **61/19 Main Street/Derby Road Traffic**

It was discussed that the traffic through from Talbot roundabout to Main Street, which was previously surveyed last year has not improved.

Concerns have been raised by residents that diversion routes are unacceptable, outside the Post Office particularly; becomes quite dangerous with lorries, traffic and parked cars on pavements.

Additional traffic is expected with further local developments.

It was RESOLVED to write to DCC Highways to ask for an update on the situation and invite Richard Hanbury back to explain his progress with the situation, along with Simon Spencer.

It was RESOLVED to continue to raise traffic as a concern with planning applications and within the Neighbourhood Plan.

It was RESOLVED to investigate the adding of an additional page to the website for traffic concerns to be reported.

### **62/19 Finance**

Council received a report on payments, receipts and other financial matters including a summary of the present position.

#### **Payments**

|          |          |                     |                                |         |
|----------|----------|---------------------|--------------------------------|---------|
| 16/9/19  | 30/09/19 | Toyota              | Parish Council Van             | 239.24  |
| 01/10/19 | 01/10/19 | Eon                 | Back Lane Pavilion Electric    | 101.00  |
| 01/01/19 | 01/10/19 | Eon                 | HPC Office Electric            | 65.00   |
| 30/09/19 |          | Aucuba              | Monthly Groundworks            | 1135.20 |
| 26/09/19 |          | Masseys             | Postcrete/Bolts – Bench Repair | 15.18   |
| 30/09/19 |          | Hilton Village Hall | Room Hire                      | 40.74   |

|          |          |                          |                                    |                |
|----------|----------|--------------------------|------------------------------------|----------------|
| 30/09/19 |          | Sterilising Services     | Monthly Temperature Readings       | 68.39          |
| 30/09/19 |          | Rainbow Waste Management | Rubbish Collection                 | 228.62         |
| 26/09/19 |          | Warwick Directories      | Sep & Oct Dove Valley Life Advert  | 72.00          |
| 03/10/19 |          | Mactree Services         | Tree Survey Romas Garden           | 250.00         |
| 11/10/19 | 15/10/19 | Carrbrook Machinery      | Repair of Mower                    | 177.36         |
| 17/10/19 | 16/10/19 | Essential Print Services | NDP – print A5 leaflets            | 134.00         |
| 23/10/19 | 18/10/19 | Essential Print Services | NDP – print of banners             | 174.00         |
| 28/10/19 | 22/10/19 | Essential Print Services | NDP – print 25 copies of plan      | 179.00         |
| 11/10/19 |          | Cromwell                 | Hand towels                        | 43.90          |
| 03/10/19 |          | S Champion               | Dog poo bags                       | 10.00          |
| 25/10/19 |          | HMRC                     | TAX/NI October salaries            | 655.92         |
| 22/10/19 |          | NEST Pension             | Staff monthly pension contribution | 321.06         |
| 25/10/19 |          | Staff salaries           | Oct Salaries                       | 4008.35        |
| 01/09/19 | 10/10/19 | UK Fuels                 | Unleaded Petrol                    | 24.01          |
| 29/09/19 | 10/10/19 | UK Fuels                 | Unleaded Petrol                    | 20.73          |
| 06/10/19 | 10/10/19 | UK Fuels                 | Guard Card                         | 3.60           |
| 22/10/19 |          | Warwick Directories      | NDP – leaflet distribution         | 147.00         |
|          |          |                          |                                    | <b>8114.30</b> |

### Receipts

|          |            |                      |                |
|----------|------------|----------------------|----------------|
| 27/09/19 | SDDC       | Services to SDDC     | 70.00          |
| 02/10/19 | Pitch Hire | Pitch Hire           | 50.00          |
| 02/10/19 | Pitch Hire | Pitch Hire           | 50.00          |
| 03/10/19 | Pitch Hire | Pitch Hire           | 100.00         |
| 05/10/19 | Pitch Hire | Pitch Hire           | 70.00          |
| 07/10/19 | Pitch Hire | Pitch Hire           | 24.00          |
| 07/10/19 | Pitch Hire | Pitch Hire           | 40.00          |
| 14/10/19 | Pitch Hire | Pitch Hire           | 50.00          |
| 15/10/19 | HMRC       | September VAT Refund | 991.85         |
|          |            |                      | <b>1445.85</b> |

Statement on the cash/bank position is:

Cash in hand £ 0  
Bank £ 172,823.00  
TOTAL £172,823.00

This has been reconciled to the bank statement as at 23 October 2019

**RESOLVED** that the payments and receipts be approved.

### **63/19 Planning**

Council considered the following Planning Applications and made the following Comments for submission to the Planning Authority

|                |  |   |
|----------------|--|---|
| DMPA/2019/1087 | 34 Alders Brook, Hilton, DE65 5HF<br>Erection of an extension  | No comments to record.  |
| DMPA/2019/1047 | 15 Derby Road, Hilton, DE65 5FP<br>Variation of conditions no 2 and 4 of permission of 9/2017/0092   | Proposed change of access – ask SDDC to elaborate on the thinking behind the variation and how this will impact on the proposed pedestrian crossing along with the reduction of the speed limit.<br>No objection to the change of access subject to implications. |
| DMPA/2019/1143 | Land at SK2531 3702 Lucas Lane, Hilton<br>Outline application (all matters to be reserved) for the residential development of up to 57 dwellings with associated landscaping, parking and sustainable drainage | RESOLVED to object on the same grounds as previously and refer to Neighbourhood Plan by 22 November 2019  |
|                | Talbot Turf – now elevated to planning committee decision.   | Objections made already – RESOLVED to speak at planning meeting -   |
|                | 11a Egginton Road – entrance to construction site not fit for purpose.   | Issues with access for construction lorries. RESOLVED to contact Planning Enforcement   |

### **64/19 Date and time of next meeting**

It was RESOLVED that the next meeting of the Parish Council would be held at Hilton village hall on Wednesday 27<sup>th</sup> November 2019 commencing at 7.00pm