

Hilton Parish Council

Hilton Village Hall, Peacroft Lane, Hilton.DE65 5GH

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Minutes of the Monthly Meeting of Hilton Parish Council

held at the Village Hall, Hilton at 7pm on Wednesday 27th November 2019

Present

Councillors C.Cuddington (chair), S.Davies, M.Coney, R.Pollard, C.Nield, S. Stanton and S. Campion

Also Present.

R.Parker (locum clerk), Councillor A. Billings and 14 members of the public.

The Chairman announced that the whole meeting would be audio recorded by the locum clerk for accuracy.

65/19 - To receive apologies for absence

Apologies received from Councillors J. Watson, J. McDonald, J. Patten and J.Whittenham

66/19 - Variation of the Order of Business

None

67/19 - Declaration of Members Interest

Councillors C Cuddington and S. Stanton – Planning on Derby Road

Councillor M. Coney – Christmas Lights

Councillor S. Campion – financial/expenses

68/19 - Public Speaking

Cllr. C. Cuddington spoke in relation to the Derby Road planning and the variation of conditions detailing the access and visibility displays. The footpath was due to be widened to two metres which hasn't been completed and therefore the range of visibility has been reduced from the proposed 65metres.

A parishioner stated that two of the five trees in the memorial garden had died and he was prepared to replace and pay for their replacements. He was thanked for his offer and promised that it would be considered later in the meeting.

A parishioner thanked the members of the council for all the work completed since their election and in particular for the Christmas trees.

A parishioner referred to the budget created in January 2019. He understood that £500 was originally in the budget for Christmas trees and this appeared to have been increased substantially. He asked where the extra funding came from and also if three quotes had been sought. Similar comments were made regarding the notice boards.

A parishioner enquired if there would be any buildings on the Memorial Meadow. He was reassured that no buildings were proposed and it was registered as green space making it extremely difficult to achieve permission to build.

Cllr. Billings on behalf of Councillor J.Patten who wished for feedback on the local recycling centre at Newhall. Further details would be forwarded to the Parish Clerk. He also raised an enquiry regarding the siting of the bus stop – it was confirmed as the same side as the clock where the bus stop is, in the direction of Hatton. He advised that Councillor Patten and himself had recently taken down numerous old yellow housing signs and felt that this improved the appearance of the area. He will be arranging a meeting with Persimmon Estates regarding the area possibly to be adopted by the district council.

Councillor Billings asked if he could be supplied with the Lucas Lane applications and any comments by the Parish Council.

69/19 - To confirm the minutes of Hilton Parish Council Meeting held on 30th October 2019

Acceptance proposed by Councillor S. Champion and seconded by Councillor R. Pollard.
Unanimous

70/19 - Employment of New Clerk

The Chairman confirmed that 18 applications for the post had been made of which 6 had been interviewed. Rachel Scott who is due to start on December 2nd 2019.

71/19 - Communications working group

Councillor. S. Champion announced that the second notice board has now been fixed at Wellbrook Medical Centre and Pharmacy. The website had received 2000 views and business pages have been well used.

72/19 - Report of Representatives to other Bodies

Councillor R. Pollard detailed information regarding the Marston on Dove and District Relief in need charity which currently is dormant. A meeting had been arranged when Councillor S. Davies and himself together with two councillors from Hatton Parish Council to plan the way forward. Further meetings are to be arranged.

73/19 - Neighbourhood Development Planning

Councillor R. Pollard reported on the meeting of 14th November to review the progress of the consultation which is due to end on 9th December 2019. Thousands of people had been reached through facebook, 724 people had downloaded the report and 73 responses had been received of which 90% were in favour. The comments received will be considered before going to Regulation 16.

74/19 - Clerk's Report

Nothing to Report

75/19 - Derbyshire Association of Local Councils

The Chairman confirmed that seven of the councillors had attended councillor training on 26th November 2019 and Clerk training is scheduled for December 10th 2019.

76/19 - Christmas Tree – Street Light

Councillor S. Champion confirmed that the final installation of remaining lights has been arranged. It was proposed by Cllr. M. Coney that subject to “The Old Talbot” agreement as a venue for watching the Christmas lights come on, liquid refreshments could be available together with mince pies which will be funded by “The Party on the Park” committee.. Unanimous approval

77/19 - Update on van replacement

Councillor M Coney has continued to make enquiries and a decision must be made by the end of the year. Councillor. C. Cuddington had also made enquiries with Renault for various electric vans at various different schemes. Full details will be available for a final decision at the December Parish Council meeting.

78/19 - Remembrance Day

Councillor S. Davies gave details of the three services held at Marston Church, wreath laying in Memorial Garden, and a wreath laying at Roma's Garden. All went extremely well with good attendances.

79/19 - Memorial Meadow

Councillor C. Cuddington suggested an amendment to the terms and conditions recently circulated. He felt it should read that the plants and plaques are only supplied by Hilton Parish Council to create uniform appearance. Persons buying plants and plaques should sign an agreement. Plaques placed in memorial garden without approval will be removed. Proposed by Councillor C Nield that the amendments be accepted and seconded by Councillor. S. Champion.

It was felt that the Parish Council should have professional guidance on the trees from a qualified person. It was also important to retain the meaning and spirit of the garden. Also suggested was the addition of some suitable benches. An open evening should be arranged to invite the parishioners to make known their suggestions. Councillor C. Nield offered to draft a Development Policy and arrange a meeting. Three councillors to form a Memorial Meadow working group.

80/19 - Community Grants

There will be a form on the website for residents to apply.

81/19 - Pruning of Trees on Mill Lane

Councillor R. Pollard reported that a tree was causing obstruction to high sided vehicles. He had approached two local contractors to advise on what was required and to give a quotation. Ivy is badly affecting the tree and needs dealing with. The quotes came as £120 and £180. Proposed by Councillor Pollard and seconded by Councillor S. Davies, that the lower quotation be accepted . Unanimous

82/19 - Roller Shutter Maintenance

Councillor R. Pollard announced that we were coming to the end of three year maintenance agreement which had amounted to £800 per year for an annual service and replacement parts. A quotation for renewal of the contract would be at the existing price £800 or £550 per year plus parts. A local contractor had quoted £250 plus parts for an annual service. He recommended that we accept the cheaper quotation. It was agreed that a third quotation should be obtained and information as to the cost of replacement parts.

83/19 - Bus Shelter update

Councillor M. Coney announced he had received a reply from Trent Barton regarding bus stop usage. There are three stops towards Derby that have more passengers boarding than the Peacroft Lane bus stop but no shelter. Washford Road and Fosse Road appear to have space for a bus shelter and have passengers exceeding Peacroft Lane by 73% and 25%. It was felt that the passengers from Peacroft Lane appeared to be older and of the more vulnerable type whereas the Washford Road passengers were probably students. Councillor M. Coney and S. Champion to form a “bus shelter working group”.

84/19 - Health and Safety Review

Councillor M. Coney felt that the existing Heath & Safety Policy and risk assessments need reviewing. Some of the reviews can be handled by the Councillors whereas other items may require professional advice or help from other councils. Councillor M. Coney will make further enquiries.

85/19 - Finance Report

Councillor R Pollard detailed some items on the attached financial report that he felt needed further explanation.

Payments - £1233 – 2nd payment on 2 noticeboards-Parish Notice Board Co.

£1296 - Summer Play equipment – SDDC

£378 – Christmas lights Lamp post testing - Plantscape

Receipts £29,951.00 – Concurrent expenses from SDDC – repayment for ground maintenance etc.

£760.66 – bank Interest

Summary of Expenses

17/10/2019	31/10/2019	Toyota	Parish Council Van	239.24
01/11/2019	01/11/2019	Eon	Back Lane Pavillion Electric	101.00
01/11/2019	01/11/2019	Eon	HPC Office Electric	65.00
31/10/2019		Aucuba	Monthly Groundsworks	1087.20
31/10/2019		Hilton Village Hall	Room Hire	89.63
31/10/2019		Sterilising Services	Monthly Temperature readings	68.39
31/10/2019		Rainbow Waste Management	Rubbish collection	299.63
		Warwick Directories	Sept & Oct Dove Valley Life advert	0.00
		HMRC	TAX/NI October Salaries	656.32
21/11/2019	21/11/2019	NEST Pension	Staff monthly pension contribution	321.06
		Staff salaries	Oct Salaries	3452.58
13/10/2019	11/11/2019	UK Fuels	Unleaded Petrol	44.63
18/11/2019		RS Property Services	Faulty immersion heater	76.99
15/11/2019		Cromwell	Black bin bags	94.99
31/10/2019		Fiona Stanbrook	Locum for October meeting	129.25
31/10/2019		JG Locksmiths	New lock and keys for office door	114.00
05/08/2019	11/11/2019	The Parish Notice Board Company	2nd payment of 1st 2 noticeboards	1233.00
18/09/2019	11/11/2019	SDDC	Summer Play activities	1296.00
25/10/2019		Plantscape	Xmas lights - lamp post testing	378.00
05/11/2019		S Campion	Xmas paper for Secret Santa scheme	23.03
				9769.94

Summary of Receipts

28/10/2019	Bank interest	Bank interest	760.66				760.66
01/11/2019	Grant	Conc exps 2019/20	29951.00	29951.00			
31/10/2019	Pitch Hire	PitchHire	100.00		100.00		
07/11/2019	HMRC	October VAT refund	380.68			380.68	
07/11/2019	EON	Electricity refund	101.19				101.19
11/11/2019	Pitch Hire	Pitch Hire	75.00		75.00		
			31368.53	29951.00	175.00	380.68	861.85

Statement on the cash/bank position is Cash in hand TOTAL £194,421

This has been reconciled to the bank statement as at 19th November 2019

86/19 - Planning matters for decision

Appletree Cottage, Sutton Lane, Burnt Heath, Hilton – The existing poor vehicular access has been changed and is now satisfactory – no objection

Derby Road. Variation of conditions – The councillors felt that, because of the cancelled reduction of the footpath width from 2 metres to 1.65 metres this will reduce the visibility and vastly increase the risk exiting on to a very fast road. An objection will be forwarded to Planning. Proposed by Cllr. Nield and seconded by Councillor S. Campion. – Unanimous by the voting councillors.

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Signed by *C.Cuddington* Dated *18th December 2019*

12 Welland Road – an extension at rear – cannot be seen from road – no objection

10 Tinsel Brook – Garage conversion into living space and it would appear that the brick wall boundary to edge of pavement. No objection if the moving of the boundary wall is on owned land.

87/19 - Date of next meeting

The next meeting of Hilton Parish Council will be held at the Hilton Village Hall, Peacroft Lane, Hilton DG65 5GH on Wednesday 18th December 2019 at 7.00pm Mince pies at 6.30pm