

Hilton Parish Council

Hilton Village Hall, Peacroft Lane, Hilton.DE65 5GH

Tel Office: 01283 730969 Email: clerk@hiltonparishcouncil.org.uk

You are summoned to attend a **Meeting of Hilton Parish Council** to be held on **Wednesday 20th December 2023** at 7.00pm at Hilton Village Hall.

Please note that due to the closure of the front door to the Village Hall, entrance will be by way of the fire door to the Jubilee Room.

Yours sincerely

Mark Coney

Chair of the Parish Council

13th December 2023

AGENDA

1. **To receive apologies for absence**

2. **Variation of the Order of Business**

3. **Declaration of Members' Interests**

- a) To declare any Personal and Disclosable Pecuniary Interests in items on the agenda and their nature.

4. **Public Speaking.**

- a) At the start of the meeting a period of time will be made available for members of the public and members of the Council to comment on any matter already on the agenda.
- b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.
- c) Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

5. **To confirm the minutes of the following meetings:**

- a) Hilton Parish Council meeting held on 29th November 2023

6. **Planning Matters**

To discuss the following planning applications and other matters:

Reference	Location	Postcode	Proposal	Valid
DMPA/2023/1520	Hilton House Hotel, Mill Lane, Hilton, Derby, DE65 5GP		New tiled pitched Function Room roof and new cellar extension with flat roof, Orangery extension with roof lanterns, kitchen extension and new flat roof to replace existing. New boarded screening to top of kitchen roof for mechanical kitchen extract plant. New Entrance lobby extension and flat roof. New bar entrance porch with tiled pitched roof.	24-Nov-23
DMPA/2023/1257	Unit 8, Hilton Industrial Estate, Sutton Lane, Hilton, Derby, DE65 5FE		The erection of two commercial units at	04-Dec-23

Other planning matters to discuss:

- a) Lucas Lane - Update
b) St Modwen / Lowman Way Development - Update
c) New Aldi - Planning - Update
d) Trenport Derby Road Development – Update
e) Mandarin Development – Update

7. **Finance Report**

Summary of Expense

The following expenses have been incurred by the council:

Expenditure			
Inv Date	Payee / Supplier	Description	TOTAL
DEC			
01/12/2023	Eon	Back Lane Pavilion Electric	£ 184.33
01/12/2023	Eon	HPC Office Electric	£ 176.18
22/12/2023	Salaries	Dec salaries	£ 4,758.02
21/12/2023	HMRC	Tax/NI - salaries	£ 1,228.39
15/12/2023	NEST	Pension- salaries	£ 429.78
11/12/2023	UK Fuels	Monthly Fuel costs	£ 1.80
30/11/2023	Aucuba	Pitch Maintenance and Mowing	£ 1,087.94
27/10/2023	Cubit Ultrasonic	Ultrasound testing on lighting columns	£ 310.50
05/10/2023	Signs of Cheshire	Memorial Meadow Noticeboard final payment	£ 1,734.00
30/11/2023	Sterilising Services	Annual Legionella Testing & Sterilisation	£ 376.15
04/12/2023	Hilton Village Hall	Dec PC Meeting Room Hire	£ 52.52
25/11/2023	BT	Quarterly Bill	£ 228.84
12/12/2023	Glasdon UK	Replacement parts for Jim's Barrow	£ 194.40
27/11/2023	T.E.Clarke & Son	Plumbing work @ PC Offices	£ 90.00
			£ 10,852.85

Summary of Receipts

The following receipts have been received by the council:

Income		
Date	Description	TOTAL
DEC		
01/12/2023	Pitch Hire	£104.00
04/12/2023	Pitch Hire	£135.00
04/12/2023	Pitch Hire	£108.00
05/12/2023	Pitch Hire	£93.00
05/12/2023	Pitch Hire	£12.00
07/12/2023	HMRC VAT Return	£9,497.73
		£9,949.73

Reconciliation of Bank Accounts

RFO to confirm that the bank accounts reconcile

Bank Balance Summary

The following funds are held by the council as at 13/11/2023:

Bank Balance current account:	£66286.79
Bank Balance savings account:	£284770.75
Total Bank Balance:	£351057.54

Section 137 Applications to Consider

Consideration of application from Umbrella Derby & Derbyshire

8. Reports from Councillors

- Gym Equipment – RG / SS
- Playground equipment report progress - MC
- Office Manager JD Review – RG
- Memorial meadow notice board – CC
- Mease Pavilion Lease Changes – CC
- Mill Lane Boundary Fence – CC
- Derby Road Bus Stop – RG / SS

9. Reports From Representatives on Other Bodies

Councillors to report on meetings of the following groups:

- Flood Liaison Committee – Cllr Nield
- East Midland Intermodal Portal Liaison Group (EMIP) – Cllr Andrew
- Marston on Dove Relief In Need Charity – Cllrs Gaskin and Cuddington
- HHFC Committee – Cllr Cuddington
- Toyota Liaison Committee – Cllr Andrew
- SDDC Joint Meeting with Parish Councils – Cllr Coney
- Parish and Town Councils Liaison Forum (DCC) – Cllr Coney
- Etwall Area Safer Neighbourhoods Meeting – Cllr Stanton

10. Police in Hilton

- To discuss feedback to Derbyshire Constabulary to locate ‘local’ police in Melbourne and letter from PCC regarding funding Special Constables

11. Parish Council next 4 years Strategy Plan

- To formally agree plan following working group on 10/11/23

12. Team Rubicon Summer Events

- Consideration of provision of summer events as per previous years

13. Parish Council Van Insurance Renewal

- Consider renewal proposal for PC van insurance

14. Hanging Baskets

- Discuss provision and ordering of hanging baskets for summer 2024

15. Parish Councillor Vacancies

16. Agenda Items for the next meeting

- To record any agenda items for the next meeting

17. Actions from this meeting

- To confirm actions that were taken at this meeting

18. Date of the next meeting.

Parish Council Meeting 7.00pm on **Wednesday 31st January 2024**