

Hilton Parish Council

Hilton Village Hall, Peacroft Lane, Hilton.DE65 5GH

Tel Office: 01283 730969 Email: clerk@hiltonparishcouncil.org.uk

You are summoned to attend a **Meeting of Hilton Parish Council** to be held on **Wednesday 31st January 2024** at 7.00pm at Hilton Village in the Jubilee Room.

Yours sincerely

Mark Coney

Chair of the Parish Council

24th January 2024

AGENDA

1. **To receive apologies for absence**
2. **Variation of the Order of Business**
3. **Declaration of Members' Interests**

To declare any Personal and Disclosable Pecuniary Interests in items on the agenda and their nature.

4. **Public Speaking.**

a) At the start of the meeting a period of time will be made available for members of the public and members of the Council to comment on any matter already on the agenda.

b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

c) Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

5. To confirm the minutes of the following meetings:

- Hilton Parish Council meeting held on 20th December 2023
- Hilton Parish Council Finance Meeting held on 8th January 2024

6. Planning Matters

To discuss the following planning applications and other matters:

Reference	Location	Postcode	Proposal	Valid
DMPN/2023/1573	Birch Tree Farm, Egginton Road, Hilton, Derby, DE65 6GU		Prior approval for the proposed change of use from agriculture building to a brewery at	22-Dec-23
DMPA/2024/0031	The Mandarin Chinese Restaurant, Egginton Road, Hilton, Derby, DE65 5FJ		Demolition of restaurant (Use Class E) and erection of retail/commercial unit (Use Class E) at	08-Jan-24

Other planning matters to discuss:

- a) Lucas Lane - Update
- b) St Modwen / Lowman Way Development - Update
- c) New Aldi - Planning - Update
- d) Trenport Derby Road Development – Update
- e) Mandarin Development – Update

7. Finance Report

Summary of Expense

The following expenses have been incurred by the council:

Inv Date	Payee / Supplier	Description	TOTAL
JAN			
07/06/2023	SDDC	Playground Inspections	£ 180.00
07/12/2023	Chains and Lifting Tackle Ltd	Lighting bracket testing for HATS (s137)	£ 384.00
02/01/2024	Eon	Back Lane Pavilion Electric	£ 184.33
02/01/2024	Eon	HPC Office Electric	£ 176.18
09/01/2024	Brightside Insurance	Van Insurance	£ 549.71
26/01/2024	Salaries	Dec salaries	£ 4,801.97
01/02/2024	HMRC	Tax/NI - salaries	£ 1,174.19
22/01/2024	NEST	Pension- salaries	£ 429.75
10/01/2024	DVLA	Van Road Tax	£ 320.00
10/01/2024	UK Fuels	Monthly Fuel costs	£ 53.60
16/01/2024	MS Autos Hilton	Van Service and MOT	£ 154.32
31/12/2023	Sterilising Services	Monthly Legionella Testing	£ 68.39
31/12/2023	Hilton Village Hall	Dec PC Meeting Room Hire	£ 57.30
30/12/2023	Hilton Village Hall	s137 Grant HATS	£ 145.44
30/12/2023	Talbot Landscapes	Bin and Benches installations and removal	£ 3,336.00
31/12/2023	Hilton Village Hall	s137 Grant (Mums & Tots)	£ 84.84
23/12/2023	Taylor Day Tree Services	Making safe fallen trees Meadow Lane / Park	£ 780.00
16/01/2024	Viking Office UK Ltd	Office supplies	£ 24.31
			£ 12,904.33

Summary of Receipts

The following receipts have been received by the council:

Date	Description	TOTAL
JAN		
03/01/2024	Pitch Hire	£27.00
03/01/2024	Pitch Hire	£108.00
04/01/2024	Pitch Hire	£81.00
04/01/2024	Pitch Hire	£36.00
04/01/2024	Pitch Hire	£81.00
06/02/2024	Pitch Hire	£54.00
23/01/2024	Pitch Hire	£31.00
		£418.00

Reconciliation of Bank Accounts

RFO to confirm that the bank accounts reconcile

Bank Balance Summary

The following funds are held by the council as at 23/01/2024:

Bank Balance current account:	£54656.69
Bank Balance savings account:	£284770.75
Total Bank Balance:	£339427.44

Section 137 Applications to Consider

No grant applications to consider

Authorisation of Spend

- Lamp Post testing for Christmas Trees / Hanging Baskets - £810 Cubit
- Urgent Tree Works - £2100 Booker Tree Care

8. 2024 / 2025 Budget and Precept

- To discuss output and recommendations from finance working group and vote on 2024 / 2025 budget including setting the precept for the year.

9. **Reports from Councillors**

- Gym Equipment – RG / SS
- Playground equipment report progress - MC
- Office Manager JD Review – RG
- Mease Pavilion Lease Changes – CC
- Mill Lane Boundary Fence – CC
- Derby Road Bus Stop – RG / SS
- VH Meeting update - CC

10. **Reports From Representatives on Other Bodies**

Councillors to report on meetings of the following groups:

- Flood Liaison Committee – Cllr Nield
- East Midland Intermodal Portal Liaison Group (EMIP) – Cllr Andrew
- Marston on Dove Relief In Need Charity – Cllrs Gaskin and Cuddington
- HHFC Committee – Cllr Cuddington
- Toyota Liaison Committee – Cllr Andrew
- SDDC Joint Meeting with Parish Councils – Cllr Coney
- Parish and Town Councils Liaison Forum (DCC) – Cllr Coney
- Etwall Area Safer Neighbourhoods Meeting – Cllr Stanton

11. **Parish Council next 4 years Strategy Plan**

- To track progress on the plan

12. **Incidents to Record**

- To formally record in the minutes 2 incidents regarding Parish Council property:
 - Van accident
 - Burst Pipe Mease Pavilion

13. **Friendship Bench**

- Discuss residents suggestion for Friendship bench near to Memorial Meadow

14. **Website**

- Discuss way forward with website following notification from current supplier

15. **Dogs in Hilton Woods**

- Discuss concerns raised by residents regarding dogs in Hilton Woods / Woodland walk

16. **Mease Roundabout Flooding**

- Update on progress with agencies on resolution to the flooding at The Mease Roundabout

17. **Parish Councillor Vacancies**

18. **Grounds Maintenance**

- Consideration for tendering for future grounds maintenance

19. **Tree Policy and Community Planting**

- To discuss the HPC Tree policy

20. **Agenda Items for the next meeting**

- To record any agenda items for the next meeting

21. **Actions from this meeting**

- To confirm actions that were taken at this meeting

22. **Date of the next meeting.**

Parish Council Meeting 7.00pm on **Wednesday 28th February 2024**