

# Hilton Parish Council

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## **Minutes of the Meeting of Hilton Parish Council** **held at Hilton Village Hall at 7:00pm,** **Wednesday 20 December 2023**

### **Present**

Councillors S Stanton, J McCreddie, C Nield, M Coney (Chair), C Cuddington

### **Also Present**

District Cllrs S Meghani, J Davies and County Councillor J Patten  
4 members of the public

### **151/23 Apologies for absence**

Councillors R Gaskin and G Andrew

### **152/23 Declarations of Members' Interest**

Cllr Stanton – Planning application by Aldi, directly opposite her home.

### **153/23 Public Speaking**

#### **a) Members of the Public**

Four members of the public attended to discuss the planning applications made in respect of the Mandarin site. The recent South Derbyshire Planning Committee had approved the erection of a house on the site but had refused the demolition of the Mandarin due to the design of two commercial buildings proposed for the site. The owner of the site had submitted revised drawings and Councillors Davies, Andrew and Cuddington had met with residents to discuss the revisions. Members of the public reported that they preferred the revised design of the commercial units but had a preference overall for housing to be built on the site as an alternative to commercial units.

Members of the public also highlighted concerns about the poor lighting at the junction to the Mandarin and Astley Gardens and the risks that this posed to motorists and pedestrians. They were also concerned about signage and lighting to any commercial units and the disruption this could cause. Concern was

expressed that the design of the commercial units may allow more businesses to open in the future which may cause an overspill of traffic onto Astley Gardens. It was noted that trees on Astley Gardens had been inappropriately felled. This issue was later discussed in the Planning Section of the agenda.

## **b) Police Matters**

No report

## **c) District / County Council Member Reports**

### **District Councillor Sundip Meghani**

Casework – reported a variety of cases, including a resident who had requested support in relocating to a larger house.

Persimmon – poor state of pavements – Cllr Meghani was pursuing this issue with Persimmon

Councillor Meghani reported that flooding was continuing to present problems and that he was dealing with flood defence issues in Sutton on the Hill

A resident had raised with Councillor Meghani their major concerns about the local bus service and the health problems which they were experiencing as a result of this. Councillor Meghani had raised concerns at the Overview and Scrutiny Committee of SDDC. He was also conducting an informal consultation exercise on Facebook and would be writing to Trent Barton bus company about the poor quality of the service

Councillor Meghani had attended a SDDC budget discussion workshop about the financial difficulties being experienced by the Council at which Councillors were asked to make suggestions to rectify the situation. It was noted that there was a funding gap of £650,000 for the financial year 2024/25.

Councillors Patten, Andrew and Meghani had attended a Christmas social event with Church Broughton Parish Council at which all Councillors had been thanked for their hard work.

### **District Councillor Jayne Davies**

Councillor Davies reported that Councillors Andrew and Cuddington are both on the Hilton Harriers Committee and are working with the Club to explore opportunities to expand their ground due to a shortage of pitches available for the growing number of teams. Councillor Andrew had sought advice from SDDC on the process for making a submission for Section 106 funding that would help purchase additional land.

Councillor Andrew had also held informal discussions with the Chief Executive and Head of Planning - SDDC.

Councillor Andrew had had a response from Derbyshire County Council that a bus information indicator would not be erected at the Derby Road Bus Shelter. Councillor Andrew had also followed up with South Derbyshire District Council the replacement of the bus shelter on Derby Road. SDDC had suggested that the cost of replacement of the bus shelter be shared between SDDC and the Parish Council. Costings for replacement had been requested from SDDC. It was also noted that overgrowth behind the Derby Road shelter had been cut back.

Cllrs Meghani, Davies, Andrew and Cuddington had liaised with St Modwen about tree and hedgerow maintenance along the length of the Mease from Derby Road to Uttoxeter Road. Cllrs Andrew and Davies had also undertaken a full survey of the road which identified that hedgerows were very overgrown. It was hoped that St Modwen would clear the overgrowth and deliver a comprehensive maintenance programme along the road. Councillor Andrew had chased this action with St Modwen.

During this discussion, concern was expressed about overgrowth along Egginton Road towards the Mandarin which had obscured the 40 mph traffic sign.

**ACTION: Councillor Davies** to request Derbyshire County Council to clear overgrowth along Egginton Road and ensure the traffic sign is visible to motorists

Councillor Davies had met with a group of residents from Astley Gardens about the Mandarin proposals and Councillor Cuddington had met with the developer and subsequently met with residents to put forward the developer's suggested amendments (as identified previously). Councillor Andrew had taken on board the task of getting Owl Homes to complete their obligations to comply with their Landscape Plan. He is in liaison with Owl Homes, their management company and SDDC Planning enforcement. Councillors Andrew and Davies would be reviewing actions taken by Owl Homes.

Councillors Davies and Andrew had contacted the Environment Agency and SDDC to clear the Hilton/Sutton Brook to mitigate the risk of further flooding, in particular to a property on Uttoxeter Road. A response was awaited from the Environment Agency.

The owner of a property on Mill Lane has been in contact as they suffer from flash flooding in heavy rain due to the drains being overwhelmed. Councillor Andrew had passed on these problems to Phil Lenton at SDDC and asked for advice on the best way forward.

It was noted that Councillor Nield had also emailed Severn Trent to check out the underground tanks to the North of Egginton Road. It was noted that it was not clear how the Parish Council could obtain a supply of empty sandbags.

**ACTION: Councillor Davies** to clarify procedures for obtaining a supply of empty sandbags

Councillor Davies reported that Wellbrook Medical Centre had contracted with Medi2Data to accelerate the process where medical assessments were required

following for example car accidents. An advertisement had also been placed for a further Nurse Practitioner for the Practice.

### **County Councillor Julie Patten**

Councillor Patten reported that the A516 central reservation vegetation has now been cut back leaving good visibility on approach to the roundabout. Road markings for the new pedestrian crossing on Derby Road were due to be completed on 21 December, subject to any adverse weather conditions.

It was noted that Willowpit Lane will be closed from 8<sup>th</sup> Jan – 9<sup>th</sup> Feb whilst National Grid carry out trenching reinforcements.

Councillor Patten provided an update on new Parliamentary Boundaries which will come into effect from the day of the next general election. It was noted that all of the north west parishes which include Hilton, Hatton, Foston and Scropton, Church Broughton and Dalbury Lees will come under Derbyshire Dales for all matters where the local MP is involved and where issues arise which residents will need to contact their MP for advice and support.

It was noted that a Ripley shop owner had been fined a total of £3,600 after pleading guilty to selling an illicit vape to an underage person. They had also been ordered to pay £2500 costs and a £1440 victim surcharge

Councillor Patten reported that residents across Derbyshire, Nottinghamshire and Nottingham and Derby City will get the chance to vote for the first ever East Midlands Mayor on 2<sup>nd</sup> May 2024, after the councils gave the go ahead for devolution of the region. The East Midlands Combined Authority is set to bring in around £4 billion of funding for the region alongside devolved powers for transport, skills and adult education, housing the environment and economic development. This will now go before Parliament to confirm the new legislation required. If passed, it will come into force by March 2024.

Councillor Patten highlighted a current scam. If anyone receives a call, or text or email from what appears to be from TV licensing and asking for money, please check the official TV licensing website. Do not pay any money to anyone asking for it in this way. You can also report any scams on [report@phishing.gov.uk](mailto:report@phishing.gov.uk)

### **154/23 To confirm the minutes of Hilton Parish Council Meeting held on 29 November 2023**

The minutes of the meeting held on 29 November 2023 were RESOLVED to be a true and accurate record of the meeting having previously been circulated to all Cllrs.

Proposed by Cllr Nield

Seconded by Cllr Cuddington

## **155/23 Planning Matters**

Reference	Location	Postcode	Proposal	Valid
DMPA/2023/1520	Hilton House Hotel, Mill Lane, Hilton, Derby, DE65 5GP		New tiled pitched Function Room roof and new cellar extension with flat roof, Orangery extension with roof lanterns, kitchen extension and new flat roof to replace existing. New boarded screening to top of kitchen roof for mechanical kitchen extract plant. New Entrance lobby extension and flat roof. New bar entrance porch with tiled pitched roof.	24-Nov-23
DMPA/2023/1257	Unit 8, Hilton Industrial Estate, Sutton Lane, Hilton, Derby, DE65 5FE		The erection of two commercial units at	04-Dec-23

The proposed upgrading of Hilton House Hotel was supported as being an addition to local facilities.

The erection of 2 commercial units at Unit 8, Hilton Industrial Estate had been identified in the proposal as being for equipment storage. Concerns were raised that additional facilities at the Industrial Estate would inevitably create increased traffic flow on Sutton Lane which was not acceptable. This proposal was also in conflict with the Parish Council's previously stated request that the Aldi and Trenport applications be considered jointly so that alternative traffic routes could be provided to the Industrial Estate. It was noted that Councillor Andrew had written to SDDC to highlight the interdependence of 3 Applications – namely Aldi, Trenport and the erection of two commercial units at the Industrial Estate, stressing that they are connected by the traffic situation. Councillor Andrew had requested SDDC advice on how best to process these 3 applications.

**ACTION: Cllr Cuddington** – to write to SDDC Planning and to support Councillor Andrew's request to consider the three applications jointly.

### **a) Lucas Lane update**

It was noted that actions had been completed by Morris Homes and DCC, ie removal of ivy, completion of driveways and bridleway redressed

### **b) Lowman Way – 60 Affordable Houses Planning Application**

No date has yet been fixed for when this will be discussed at Planning Committee.

### **c) Aldi Planning Application**

No date has yet been fixed for when this will be discussed at Planning Committee.

### **d) Trenport – 2<sup>nd</sup> Supermarket and drive through Coffee shop + business units north of Derby Rd**

No date had yet been fixed for when this will be discussed at Planning Committee. Concerns about this application had been logged

### **Mandarin Development – update**

As previously discussed, the recent South Derbyshire Planning Committee had approved the erection of a house on the site but had refused the demolition of the Mandarin due to the design of two commercial buildings proposed for the site. The owner of the site had provided revised drawings but was still in a position to appeal against the previous refusal by SDDC.

RESOLVED that the revised drawings be supported

Proposed      Cllr Nield                                      Seconded      Cllr Stanton

**ACTION: Councillor Cuddington** – to inform Midbrook Developments that the Parish Council would support the revised design in a future application but to lodge the following concerns:

- Oppose the appeal against the SDDC decision (if made)
- Request improvements to street lighting
- Request that shop front and lighting concerns are addressed
- Query the number of units which may be developed

### **156/23 Finance**

RESOLVED the following items authorised for payment

Proposed      Cllr Cuddington      Seconded      Cllr Nield



Expenditure			
Inv Date	Payee / Supplier	Description	TOTAL
<b>DEC</b>			
01/12/2023	Eon	Back Lane Pavilion Electric	£ 184.33
01/12/2023	Eon	HPC Office Electric	£ 176.18
22/12/2023	Salaries	Dec salaries	£ 4,758.02
21/12/2023	HMRC	Tax/NI - salaries	£ 1,228.39
15/12/2023	NEST	Pension- salaries	£ 429.78
11/12/2023	UK Fuels	Monthly Fuel costs	£ 1.80
30/11/2023	Aucuba	Pitch Maintenance and Mowing	£ 1,087.94
27/10/2023	Cubit Ultrasonic	Ultrasound testing on lighting columns	£ 310.50
05/10/2023	Signs of Cheshire	Memorial Meadow Noticeboard final payment	£ 1,734.00
30/11/2023	Sterilising Services	Annual Legionella Testing & Sterilisation	£ 376.15
04/12/2023	Hilton Village Hall	Dec PC Meeting Room Hire	£ 52.52
25/11/2023	BT	Quarterly Bill	£ 228.84
12/12/2023	Glasdon UK	Replacement parts for Jim's Barrow	£ 194.40
27/11/2023	T.E.Clarke & Son	Plumbing work @ PC Offices	£ 90.00
11/12/2023	SMG Electrical Services	Pavillion Lighting Repair	£ 495.00
30/11/2023	Hilton Village Hall	s137 Grant Umbrella	£ 121.20
11/12/2023	Viking Office UK Ltd	Office supplies	£ 28.06
			£ 11,497.11

Along with confirming the receipt of the following income.

Income							
Date	Description	TOTAL	SDDC/DCC	Pitch Hire	VAT	s106	Other
<b>DEC</b>							
01/12/2023	Pitch Hire	£104.00		£ 104.00			
04/12/2023	Pitch Hire	£135.00		£ 135.00			
04/12/2023	Pitch Hire	£108.00		£ 108.00			
05/12/2023	Pitch Hire	£93.00		£ 93.00			
05/12/2023	Pitch Hire	£12.00		£ 12.00			
07/12/2023	HMRC VAT Return	£9,497.73			£9,497.73		
19/12/2023	Pitch Hire	108.00					
		£10,057.73	£0.00	£452.00	£9,497.73	£0.00	£0.00

### **Bank Balance Summary**

The following funds are held by the council as at 13/12/2023:

Bank Balance current account:	£65,965.07
Bank Balance savings account:	£284770.75
Total Bank Balance:	£350735.82

The RFO had provided proofs to the Chair that the previous months accounts reconciled.

### **S137 Application by Umbrella Derby and Derbyshire**

RESOLVED that the grant of £5,542 be approved.

Proposed Cllr Coney Seconded Cllr Nield

**ACTION: Cllr Cuddington** to notify Umbrella Derby and Derbyshire of the award of the grant. Invoices will be required to be submitted for all expenditure.

### **157/23 Councillor Reports**

- Outdoor Gym Equipment – Cllr Stanton had circulated four quotations for outdoor gym equipment to be sited on the Main Street park. Following discussion, the quotation submitted by Freshair Fitness was the preferred option subject to clarification on the following caveats: standard of grass mats, installation time and clarification of whether fencing was required for the installation period
  - RESOLVED that Cllr Stanton place the order for this equipment, subject to the above caveats

Proposed Cllr Stanton

Seconded Cllr Coney

- Office Manager Job Description Review – to be discussed at the next meeting

**ACTION Cllr Gaskin** to submit to next meeting

- Mill Lane temporary boundary fence –
  - RESOLVED that we discuss with the applicant to understand how they intend to satisfy the Planning Decision Notice boundary condition

Proposed Cllr Cuddington Seconded Cllr Stanton

**ACTION: Cllr Cuddington and Cllr Stanton** to discuss with resident

- Derby Road Bus Shelter – noted that SDDC are prepared to share the cost of a new bus shelter with the Parish Council

**ACTION: Cllrs Stanton and Gaskin** to liaise with District Councillors Davies, Andrew and Meghani to identify specifications and costs

### **158/23 Reports from external bodies**

- Flood liaison – Councillor Nield identified on-going flooding problems on the Mease/Egginton Road island. A meeting was to be held with the SDDC Tree Officer.

RESOLVED that a grit bin be located by the island to be placed on the grass verge by New Road

**ACTION: Cllr Davies** to request that a grit bin be provided



- East Midland Intermodal Portal – no report
- Marston on Dove Relief in Need Charity –Russell Pollard to close the account

**ACTION: Cllr Cuddington** to liaise with Russell Pollard

- Hilton Harriers Football Club Committee – Cllrs Cuddington and Andrew had attended the HHFC meeting on 11 December 2023. The Club had undertaken a capacity plan which highlighted that the Club would run out of capacity for the growing number of teams by 2025/26. The Football Association had identified that a minimum of one year was required to prepare football pitches to FA standard. In order to comply with these requirements, it would be necessary to identify land for purchase and obtain planning permission by September 2024. HHFC would be asked to explore whether they could obtain a grant from the FA.

RESOLVED that the Parish Council should support in principle the purchase of land to increase the HHFC capacity (with the proviso that this must not be to the detriment of other Parish Council plans for the village) and that the Parish Council and SDDC should make a proposal to purchase land if identified. The Parish Council would also make the planning application if land was purchased.

Proposed Cllr Cuddington                      Seconded    Cllr Nield

**ACTION: Councillor Cuddington** to feed back to Hilton Harriers Football Club

Following agreement by the Parish Council that a container unit be placed on the junior football pitch, it had been identified that planning permission was required.

**ACTION: Cllr Davies** to check the status of the planning permission

- Toyota liaison – no report
- SDDC Joint Parish Meeting – no report
- Parish and Town Council Meeting (DCC) – no meeting.
- Etwall Area Forum – no report

### **159/23 Police in Hilton**

It was noted that the Police office previously based at the Mease Pavillion had been relocated to Melbourne. Concern was expressed that the police presence in Hilton had consequently been reduced.



### **163/23 Hanging Baskets 2024**

RESOLVED that hanging baskets and planters should be ordered as per 2023 with the addition of 3 additional baskets on Main Street, at a total cost of £11,916

Proposed Cllr Coney

Seconded Cllr Nield

**ACTION: Cllr Cuddington** to order and ensure that lamp post testing is undertaken as required

### **164/23 Parish Councillor Vacancies**

All Councillors to continue to highlight the need for 2 more coopted members.

### **165/23 Bark Chippings Mease Meadow Trees**

**ACTION: Cllr Nield** to obtain costings

### **166/23 Date of the next meeting.**

Parish Council Finance Meeting 7.00pm on Wednesday 8 January 2024 at Hilton Village Hall

Parish Council Meeting 7.00pm on **Wednesday 31 January 2024** at Hilton Village Hall.

Tree Policy to be discussed at this meeting

The meeting was closed @ 10:00pm

Signed \_\_\_\_\_ Chairman / Vice Chairman

Notes taken by Cllr J McCreadie