

Hilton Parish Council

Hilton Village Hall, Peacroft Lane, Hilton.DE65 5GH

Tel Office: 01283 730969 Email: clerk@hiltonparishcouncil.org.uk

You are summoned to attend a **Meeting of Hilton Parish Council** to be held on **Wednesday 28th February 2024** at 7.00pm at Hilton Village in the Jubilee Room.

Yours sincerely

Mark Coney

Chair of the Parish Council

21st February 2024

AGENDA

1. **To receive apologies for absence**
2. **Variation of the Order of Business**
3. **Declaration of Members' Interests**

To declare any Personal and Disclosable Pecuniary Interests in items on the agenda and their nature.

4. **Public Speaking.**

a) At the start of the meeting a period of time will be made available for members of the public and members of the Council to comment on any matter already on the agenda.

b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

c) Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

5. To confirm the minutes of the following meetings:

- Hilton Parish Council meeting held on 31st January 2024

6. Planning Matters

To discuss the following planning applications and other matters:

Reference	Location	Postcode	Proposal	Valid
DMPA/2024/0198	Land North of Derby Road , Hilton, DE65 5JS		Outline planning application for a foodstore, commercial space for Small to Medium Enterprises, a drive-thru coffee shop, and community spaces with associated parking, servicing, drainage, landscaping and habitat areas as well as highway works (all matters reserved except for access) at	07-Feb-24
DMOT/2024/0186	Land at SK2531 3702, Lucas Lane, Hilton, Derby		Approval of details required by condition 13 (proposed streets management) of permission ref. DMPA/2021/1277 relating to approval of reserved matters (layout, scale, appearance and landscaping) pursuant to outline permission ref. DMPA/2019/1143 on	05-Feb-24
DMOT/2024/0163	134 Derby Road, Hilton, Derby, DE65 5FP		Crown reduction up to 1 metre and removal of lowest limb growing west to clear BT wire of a Silver Birch covered by South Derbyshire District Council Tree Preservation Order 316 at	31-Jan-24
DMPA/2024/0139	Marston Hall, Marston Lane, Marston On Dove, Derby, DE65 5GD		Listed Building Consent for the conversion of an existing agricultural barn to a single residential dwelling at	10-Jan-24
DMPA/2024/0046	Marston Hall, Marston Lane, Marston On Dove, Derby, DE65 5GD		The conversion of an existing agricultural barn to a single residential dwelling	10-Jan-24
DMPA/2024/0002	Marston Hall, Marston Lane, Marston On Dove, Derby, DE65 5GD		Listed Building Consent for construction of two new garden walls and steps following the removal of an existing garden wall at	09-Jan-24
DMPA/2023/1649	Marston Hall, Marston Lane, Marston On Dove, Derby, DE65 5GD		Construction of two new garden walls and steps following the removal of an existing garden wall at	09-Jan-24

Other planning matters to discuss:

- a) Lucas Lane - Update
- b) St Modwen / Lowman Way Development - Update
- c) New Aldi - Planning - Update
- d) Trenport Derby Road Development – Update
- e) Mandarin Development – Update

7. Finance Report

Summary of Expense

The following expenses have been incurred by the council:

Inv Date	Payee / Supplier	Description	TOTAL
FEB			
01/02/2024	Eon	Back Lane Pavilion Electric	£ 184.33
01/02/2024	Eon	HPC Office Electric	£ 176.18
26/02/2024	Salaries	Dec salaries	£ 4,802.17
29/02/2024	HMRC	Tax/NI - salaries	£ 1,173.99
22/02/2024	NEST	Pension- salaries	£ 429.65
12/02/2024	UK Fuels	Monthly Fuel costs	£ 50.00
26/01/2024	Yee Group Ltd	Fire Extinguisher Check	£ 94.80
23/01/2024	JRB	Dog Waste Bags	£ 535.20
30/01/2024	Glasdon UK	Replacement parts for Jim's Barrow	£ 305.26
31/01/2024	Sterilising Services	Monthly Legionella Testing	£ 68.39
31/01/2024	Aucuba	Maintain and Fertilise Feathered Trees	£ 462.68
31/01/2024	Hilton Village Hall	Jan PC + Finance + Network Rail Meetings Room H	£ 147.80
31/01/2024	Hilton Village Hall	s137 Grant Umbrella	£ 121.20
31/01/2024	Hilton Village Hall	s137 Grant HATS (Panto)	£ 376.32
06/02/2024	Woodgrow Horticulture Ltd	Plants, Bark and Sand	£ 411.43
06/02/2024	Booker Tree Care	Tree Felling/Clearance around Orchard Close	£ 2,100.00
06/02/2024	Cromwell	Various Health & Safety related items	£ 407.57
06/02/2024	Cromwell	No smoking signs	£ 23.72
06/02/2024	MJB Heating	Insurance works at Mease Pavilion	£ 744.00
16/02/2024	TDP Limited	Benches (x3)	£ 1,328.76
12/02/2024	12 Cloud Payroll	Monthly Payroll service charge	£ 12.00
			£ 13,955.45

Summary of Receipts

The following receipts have been received by the council:

Date	Description	TOTAL
FEB		
01/02/2024	Pitch Hire	£108.00
01/02/2024	Pitch Hire	£104.00
04/02/2024	Pitch Hire	£36.00
04/02/2024	Pitch Hire	£81.00
04/02/2024	Pitch Hire	£27.00
06/02/2024	Pitch Hire	£117.00
08/02/2024	HMRC VAT Refund	£2,412.77
08/02/2024	Pitch Hire	£27.00
08/02/2024	Pitch Hire	£27.00
15/02/2024	Pitch Hire	£108.00
15/02/2024	Pitch Hire	£81.00
15/02/2024	Pitch Hire	£40.00
15/02/2024	Pitch Hire	£135.00
		£3,303.77

Reconciliation of Bank Accounts

RFO to confirm that the bank accounts reconcile

Bank Balance Summary

The following funds are held by the council as at 21/02/2024:

Bank Balance current account:	£40439.63
Bank Balance savings account:	£284770.75
Total Bank Balance:	£325210.38

Section 137 Applications to Consider

- Hilton Village Hall Garden Volunteers - £800

Authorisation of Spend

- Derwent Fencing – Fence Post replacement - £575 +vat

8. Reports from Councillors

- Playground equipment report progress - MC
- Office Manager JD Review – RG
- Mease Pavilion Lease Changes – CC
- Mill Lane Boundary Fence – CC
- Derby Road Bus Stop – RG / SS
- VH Meeting update – CC
- Friendship bench progress - SS

9. Reports From Representatives on Other Bodies

Councillors to report on meetings of the following groups:

- Flood Liaison Committee – Cllr Nield
- East Midland Intermodal Portal Liaison Group (EMIP) – Cllr Andrew
- HHFC Committee – Cllr Cuddington
- Toyota Liaison Committee – Cllr Andrew
- SDDC Joint Meeting with Parish Councils – Cllr Coney
- Parish and Town Councils Liaison Forum (DCC) – Cllr Coney
- Etwall Area Safer Neighbourhoods Meeting – Cllr Stanton

10. Parish Council next 4 years Strategy Plan

- To track progress on the plan

11. Traffic Survey Quote

- To decide on way forward following quote from DCC for Hilton Traffic Survey

12. HHFC – Sports Facility Development

- To update on development of ‘The Mease’ sports facility
- To discuss the land valuation and potential purchase of land

13. Website

- Update on changeover of Website / email provider

14. Sunday Market

- Discuss suggestion of Sunday market made by a local business

15. **Mease Roundabout Flooding**

- Update on progress with agencies on resolution to the flooding at The Mease Roundabout

16. **Parish Councillor Vacancies**

- To discuss filling 2 vacant Parish councillor vacancies

17. **Grounds Maintenance**

- Consideration for the way forward on the tendering of the grounds maintenance

18. **D Day Beacon**

- Consideration of Hilton supporting the D Day celebrations with a lit beacon

19. **Proposal for Basket Ball Hoop**

- Consideration of proposal for basket ball hoop made by a resident

20. **Back Lane Pavilion Improvements**

- Discussion and authority to spend on improvements to electrical system and new paving

21. **Response to SDDC facilities questionnaire**

- Discussion on HPC response to SDDC facilities questionnaire

21. **Agenda Items for the next meeting**

- To record any agenda items for the next meeting

22. **Actions from this meeting**

- To confirm actions that were taken at this meeting

23. **Date of the next meeting.**

Parish Council Meeting 7.00pm on **Wednesday 27th March 2024**