

Hilton Parish Council

Hilton Village Hall, Peacroft Lane, Hilton.DE65 5GH

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Minutes of the Meeting of Hilton Parish Council **held at Hilton Village Hall at 7:00pm,** **Wednesday 28 February 2024**

Present

Councillors S Stanton, C Nield, C Cuddington (Chair), R Gaskin, J McCreadie

RESOLVED that in Cllr Coney's and Cllr Andrew's absence, Cllr Cuddington should chair the meeting

Proposed Cllr Nield Seconded Cllr Stanton

Also Present

County Councillor J Patten

3 members of the public

186/24 Apologies for absence

Cllrs S Meghani, G Andrew, J Davies and M Coney

187/24 Declarations of Members' Interest

Cllrs Stanton and Gaskin – Planning applications by Aldi and Trenport, directly opposite their homes

Cllr Gaskin – member of the Village Hall Committee

Cllr Cuddington – non-voting member of the Hilton Harriers Football Club Committee

Cllr Nield – member of Hilton Village Hall garden volunteers

188/24 Public Speaking

a) Members of the Public

Three members of the public attended. A member of the public raised concerns about poor road surface on the Mease close to the island approached from The Quirky Shed junction. This caused hazards particularly to cyclists. A very bad pothole had also developed outside Alpha Construction on Uttoxeter Road.

Action: Cllr Patten to report these hazards to DCC Highways

A member of the public also identified an overgrown hedgerow on the island by the Barber's van

Action: Cllr Cuddington check if this is on the worklist for St Modwen's

b) Police Matters

No report

b) District / County Council Member Reports

County Councillor Julie Patten

Cllr Patten reported that Derbyshire County Council had filled over 2,000 potholes since January and were working hard to resolve the backlog of requests. No response had been received so far on the pothole on Egginton Road which had previously been reported.

Action: Cllr Patten to continue to chase a resolution to outstanding potholes on Egginton, Welland Road, The Mease close to the Quirky Shed and Uttoxeter Road near Alpha Construction.

Cllr Nield reported that the Hilton Parish Council cones and signs placed around the pothole to alert drivers had been damaged

Action: Cllr Nield to report this damage to the police

Cllr Patten highlighted a survey of bus services which was currently being undertaken by Derbyshire County Council. This is available on line and it is important that views are expressed via this survey

Action: Cllr McCreadie to circulate the link to the bus survey on the website

Cllr Patten reported that DCC would be working with SDDC to investigate and resolve flooding issues. Drainage under the Mease/Egginton Road island requires proper inspection. There are also concerns about drainage around the Talbot Turf island where there is visibly more water.

District Councillors Jayne Davies and Grahame Andrew

Cllrs Andrew and Davies had reported by e-mail as follows:

- Their first Councillor surgery had been held at Don Amott's Café and will continue to be held on the third Thursday of each month (next one will be 21st March at 1:30pm).
- The replacement of the metal gates on Memorial Meadow had been chased
- Cllr Andrew has assisted a resident of a Council property in Hilton with issues they are having with Council. He had asked on behalf of a local resident that Severn Trent assist with repeated flooding issues on Mill Lane. Cllrs Andrew and Davies had also assisted a local resident who has issues with a tree on the Green Way requiring maintenance work by SDDC (awaiting response)
- Cllrs Andrew and Davies had engaged with Planning enforcement over issues in both Church Broughton and Foston & Scropton
- Concerns had been raised over boundary issues (there are 4 homes in Egginton on the Hilton Valley estate and 6 homes in Etwall on Station Close that are in Hilton!). This will be reviewed in January 2025

- Cllr Andrew has been involved in communications between Hilton Harriers and SDDC, along with Cllr Cuddington, to speed up of Planning Pre-Application advice for the proposed extension of the Hilton Harriers facilities
- Cllr Andrew had met with the Strategic Director of Resources and Head of Finance at SDDC to address some concerns about the budget setting process and Cllrs Andrew and Davies are now content that the budget is sound. It was noted that SDDC is not making funding cuts, but increasing spending on a number of service improvements. Concerns over levels of reserves going forward will need examination, but most of the projected use of reserves is to offset foreseen cuts in central government funding. The proposed Council Tax rise for the SDDC element of Council Tax is +2.99% (which is the maximum allowed and that is less than inflation).
- Cllr Andrew had chased DCC Highways and SDDC about the investigations into the ongoing flooding on the Mease/Egginton Road roundabout. He had also challenged the approach of DCC that they wish to wait for SDDC to clear the ditch more on the Hilton Garage side of Egginton Road when the main flooding issue is considered to be under the roundabout, resulting in a delay to fixing the problems we are experiencing.
- Cllr Andrew was holding discussions with various agencies about the “road to nowhere” behind Foss Road. It has been established that St Modwen own the land and work is ongoing to try to get the area cleared up, including the drainage ditch.
- Cllrs Andrew and Davies had attended further training on Bio Diversity Net Gain, Local Government Finance, Health & Safety and Planning

189/24 To confirm the minutes of Hilton Parish Council Meeting held on 31 January 2024

The minutes of the meeting held on 31 January 2024 were RESOLVED to be a true and accurate record of the meeting having previously been circulated to all Cllrs.

Proposed by Cllr Nield

Seconded by Cllr Stanton

190/24 Planning Matters

Reference	Location	Postcode	Proposal	Valid
DMPA/2024/0198	Land North of Derby Road , Hilton, DE65 5JS		Outline planning application for a foodstore, commercial space for Small to Medium Enterprises, a drive-thru coffee shop, and community spaces with associated parking, servicing, drainage, landscaping and habitat areas as well as highway works (all matters reserved except for access) at	07-Feb-24
DMOT/2024/0186	Land at SK2531 3702, Lucas Lane, Hilton, Derby		Approval of details required by condition 13 (proposed streets management) of permission ref. DMPA/2021/1277 relating to approval of reserved matters (layout, scale, appearance and landscaping) pursuant to outline permission ref. DMPA/2019/1143 on	05-Feb-24
DMOT/2024/0163	134 Derby Road, Hilton, Derby, DE65 5FP		Crown reduction up to 1 metre and removal of lowest limb growing west to clear BT wire of a Silver Birch covered by South Derbyshire District Council Tree Preservation Order 316 at	31-Jan-24

DMPA/2024/0139	Marston Hall, Marston Lane, Marston On Dove, Derby, DE65 5GD	Listed Building Consent for the conversion of an existing agricultural barn to a single residential dwelling at	10- Jan-24
DMPA/2024/0046	Marston Hall, Marston Lane, Marston On Dove, Derby, DE65 5GD	The conversion of an existing agricultural barn to a single residential dwelling	10- Jan- 24
DMPA/2024/0002	Marston Hall, Marston Lane, Marston On Dove, Derby, DE65 5GD	Listed Building Consent for construction of two new garden walls and steps following the removal of an existing garden wall at	09- Jan- 24
DMPA/2023/1649	Marston Hall, Marston Lane, Marston On Dove, Derby, DE65 5GD	Construction of two new garden walls and steps following the removal of an existing garden wall at	09- Jan- 24

The outline planning application for a foodstore, commercial units, coffee shop and community spaces (Trenport) had been submitted. Cllr Cuddington highlighted the following issues arising from the application:

- Traffic modelling undertaken by Trenport was now considered to be more representative but concerns remain about the increased use of the Talbot Turf island on Derby Road and potential for increased traffic in the future

Action: Cllr Cuddington to request that Trenport extend the traffic analysis modelling up to 2035, rather than 2028 as previously suggested

- Due to concerns about traffic volumes, the Parish Council had requested that entry to both the Aldi and Trenport sites should be from the Talbot Turf roundabout. Cllr Cuddington had suggested two options for this – either Aldi and Trenport share one junction from the island with roads leading to either site, or alternatively provide two additional junctions from the island – one for Aldi and one for Trenport, with the sites being connected. It was noted that unfortunately Aldi and Trenport had not yet discussed these options. SDDC had been asked to ensure that the two planning applications were discussed together at the Planning Committee

Action: Cllrs Cuddington and Andrew to reiterate the importance of these two applications being jointly considered. **Cllr Cuddington** to propose the two options for entry to both sites from the Talbot Turf island

- It was noted that a Toucan crossing (designed for both pedestrian and cyclist crossing) was planned. This was welcomed as part of travel plans which encourage active travel schemes such as cycling although the proposed cycle path needs to join with the existing cycle path on A5132. Plans had also been made for the replacement of bus stops and concern was expressed about safety issues for householders opposite the development when exiting their driveways

Action: Cllr Cuddington to ask Trenport to explain the management of the Toucan crossing and how the crossing will be made safe for cyclists

- Commercial units are planned for the new site, with a height of 9 metres. It was noted that landscaping was planned to shield the units but concern was expressed about the height of the units

Action: Cllr Cuddington to request that the height of the units be restricted to 7 metres. In line with biodiversity net gain requirements, he will also request that appropriate heating (such as heat pumps) and power generation are included

- Concerns were raised about the proposed development of a childrens' play area which was not considered to be practical or appropriate. The preferred option was the development of allotments which are much in demand.

Action: Cllr Cuddington to request that allotments are included in plans

- Cllrs Cuddington, Andrew and Coney had met with the farmer who farms the land and several biodiversity and drainage concerns had been identified, including the possible identification of a badger sett which was not included on the planning application. The area was also very waterlogged and there were concerns about drainage and the impact on the Sustainable Drainage Systems (SuDS). It was also noted that boreholes had not been drilled since 1990 when the A50 had been built. A 50 metre wetland area between the site and the Nature Reserve was planned. There would be no public access to this area

Actions: Cllr Cuddington to document the drainage concerns highlighted during the meeting on-site

Cllr Nield to identify the name of the Derbyshire Wildlife representative who could advise on badger setts

Discussions took place on the application to reduce the crown and lowest limb on a Silver birch tree covered by a Tree Preservation Order. There were no objections to this

No objections were identified to plans submitted for the conversion of an agricultural barn to a residential unit, or for the construction of new garden walls and steps at Marston Hall, Marston Lane.

a) Lucas Lane update

Morris Homes have ordered 500 snowdrops for delivery immediately and 1000 daffodil bulbs for delivery in the autumn. Residents on Lucas Lane had kindly volunteered to help with the planting these

b) St Modwen/Lowman Way development

This application had not yet been discussed at Planning Committee

c) Aldi Planning Application

It was noted that representatives of the Parish Council would be meeting with Aldi on 11 March 2024

Action: Cllr Cuddington to confirm arrangements for the meeting with Aldi

d) Mandarin development

This application is still to be discussed at the Planning Committee. It was noted that the Laurel bush on the Mandarin site was growing over the footpath.

Action: Cllr Cuddington to request that Midbrook cut back the Laurel

191/24 Finance

RESOLVED the following items authorised for payment

Proposed Cllr Cuddington Seconded Cllr Nield

Expenditure			
Inv Date	Payee / Supplier	Description	TOTAL
FEB			
01/02/2024	Eon	Back Lane Pavilion Electric	£ 184.33
01/02/2024	Eon	HPC Office Electric	£ 176.18
26/02/2024	Salaries	Dec salaries	£ 4,802.17
29/02/2024	HMRC	Tax/NI - salaries	£ 1,173.99
22/02/2024	NEST	Pension- salaries	£ 429.72
12/02/2024	UK Fuels	Monthly Fuel costs	£ 50.00
26/01/2024	Yee Group Ltd	Fire Extinguisher Check	£ 94.80
23/01/2024	JRB	Dog Waste Bags	£ 535.20
30/01/2024	Glasdon UK	Replacement parts for Jim's Barrow	£ 305.26
31/01/2024	Sterilising Services	Monthly Legionella Testing	£ 68.39
31/01/2024	Aucuba	Maintain and Fertilise Feathered Trees	£ 462.68
31/01/2024	Hilton Village Hall	Jan PC + Finance + Network Rail Meetings Room Hi	£ 147.80
31/01/2024	Hilton Village Hall	s137 Grant Umbrella	£ 121.20
31/01/2024	Hilton Village Hall	s137 Grant HATS (Panto)	£ 376.32
06/02/2024	Woodgrow Horticulture Ltd	Plants, Bark and Sand	£ 411.43
06/02/2024	Booker Tree Care	Tree Felling/Clearance around Orchard Close	£ 2,100.00
06/02/2024	Cromwell	Various Health & Safety related items	£ 407.57
06/02/2024	Cromwell	No smoking signs	£ 23.72
06/02/2024	MJB Heating	Insurance works at Mease Pavilion	£ 744.00
14/02/2024	Chubb Alarms	Insurance works at Mease Pavilion	£ 277.90
19/01/2024	O. Heap & Son	Insurance works at Mease Pavilion	£ 222.00
06/02/2024	O. Heap & Son	Insurance works at Mease Pavilion	£ 540.00
16/02/2024	TDP Limited (Trade & DIY Ltd)	Benches (x3)	£ 1,328.76
13/02/2024	Viking Office UK Ltd	Office supplies (Signs)	£ 16.74
12/02/2024	12 Cloud Payroll (netpaydue.com)	Monthly Payroll service charge	£ 12.00
			£ 15,012.16

Along with confirming the receipt of the following income.

Income		
Date	Description	TOTAL
FEB		
01/02/2024	Pitch Hire	£108.00
01/02/2024	Pitch Hire	£104.00
04/02/2024	Pitch Hire	£36.00
04/02/2024	Pitch Hire	£81.00
04/02/2024	Pitch Hire	£27.00
06/02/2024	Pitch Hire	£117.00
08/02/2024	HMRC VAT Refund	£2,412.77
08/02/2024	Pitch Hire	£27.00
08/02/2024	Pitch Hire	£27.00
15/08/2024	Pitch Hire	£108.00
16/02/2024	Pitch Hire	£81.00
16/02/2024	Pitch Hire	£40.00
16/02/2024	Pitch Hire	£135.00
19/02/2024	Pitch Hire	£10.00
26/02/2024	Pitch Hire	£27.00
	Pitch Hire	
		£3,340.77

Bank Balance Summary

The following funds are held by the council as at 21/02/2024:

Bank Balance current account:	£40439.63
Bank Balance savings account:	£284770.75
Total Bank Balance:	£325210.38

The RFO had provided proofs to the Chair that the previous months accounts reconciled.

Section 137 Application

RESOLVED the following item for expenditure:

Proposed: Cllr Gaskin Seconded: Cllr McCreadie

Grant of £800 for Hilton Village Hall Garden volunteers to continue with replacement of shrubs and bulbs in the Village Hall garden

Authorisation of Spend

RESOLVED the following items for expenditure:

Fence post replacement at a cost of £575 + VAT

Proposed: Councillor Cuddington Seconded: Councillor Nield

Insurance work on the Mease Pavilion at a cost of £1783.90

Proposed: Cllr Cuddington Seconded: Cllr Gaskin

192/24 Councillor Reports

- Office Manager job description review

Action: Cllrs Coney and Gaskin to submit the job description and job advertisement for agreement at the next meeting

- Mease Pavilion Lease Changes

Action: Cllr Cuddington to chase Solicitors

- Mill Lane boundary fence – it was noted that the boundary fence was in the process of being erected

ACTION: Cllr Cuddington to ensure that the ground on the Main Street play area is cleared once the boundary fence is completed

- Derby Road Bus Shelter (north of Derby Road) – Cllr Andrew had clarified that SDDC had agreed to liaise with DCC to arrange the supply and fixing of the replacement bus shelter, including all the groundworks with the likelihood of a financial contribution from DCC of 50%.
RESOLVED that the proposed plan for the replacement of the bus shelter be agreed at a total capital cost of £11,500 with an on-going maintenance cost of £400 per annum

Proposed: Cllr Gaskin

Seconded: Cllr Stanton

Actions: Cllr Andrew to liaise with SDDC to arrange for the supply of the bus shelter and clarification of funding requirements

Cllr Stanton to liaise with Cllr Andrew about the replacement of shatterproof glass for the bus stop adjacent to the Glebe Homes development and also to review the state of the bus shelter at New Road/Tesco

- Village Hall Meeting update – Cllr Cuddington reported that a very positive meeting had been held with the Chair and representatives of the Hilton Village Hall Committee and a further meeting would be fixed to discuss the extension of the Village Hall and other issues
Action: Cllr Cuddington to arrange a further meeting as appropriate
- Friendship Bench proposal – Cllr Stanton reported that the bench would be installed by Talbot Turf during week commencing 4 March. The plaque had been fitted to the bench
Action: Cllr Stanton to inform the resident and arrange for an invoice to be raised for the cost of the bench, as agreed

193/24 Reports from external bodies

- Flood Liaison Committee – no further report. It was noted that Cllr Andrew had established that St Modwen own the land along Foss Road
ACTION: Cllr Andrew to liaise with St Modwen to request that they maintain and clear the pathway and also the drainage ditch
- East Midland Intermodal Portal – no report
- Parish and Town Council Meeting (DCC) – no meeting.

- Hilton Harriers Football Club Committee – the Club had applied for the Pathway to 3 star accreditation which requires a wide range of teams to be in place for people of different ages, sex, disability etc. It was also noted that the Club would purchase a self-build container for football posts, to be erected on-site adjacent to the 9-a-side football pitch
- Toyota liaison – no report
- SDDC Joint Meeting with Parish Councils – no report
- Parish and Town Councils Liaison Forum (DCC) – no report
- Etwall Area Safer Neighbourhoods meeting – Cllr Stanton had circulated the notes of the last meeting

194/24 Parish Council next 4 years Strategy Plan

Cllr Gaskin had identified a way forward for mapping of footpaths

Action: Cllrs Nield and Gaskin to work together as part of the action to provide better way marking and signage of footpaths

195/24 Traffic Survey Quote

DCC had provided a quotation of £3726.92 for the traffic survey as requested. This would be to repeat the survey undertaken in 2018 to include monitoring of traffic on the Talbot Turf and Aldi roundabouts, Sutton Lane junction and Uttoxeter Road/The Mease junction. This would include speed detection but would not include journey times as done previously

RESOLVED that this quotation should be accepted

Proposed Cllr Cuddington Seconded Cllr Stanton

Action: Cllr Cuddington to ask DCC if the survey can be undertaken earlier than June so that this can inform the Trenport planning application

196/24 HHFC Sports Facility Development

Cllr Cuddington had spoken to the Marston Estate Manager who confirmed that they would respond to Cllr Cuddington on the offer made for the purchase of land. It was noted that an offer to lease might be proposed.

197/24 Sunday Market

A local business had suggested use of the PC car park on Sunday mornings for a Sunday Market. Unfortunately, the car park was already fully used by football teams. This request had been referred to the Village Hall Committee to see if they could accommodate the market.

198/24 Parish Councillor Vacancies

All Councillors to continue to highlight the need for 2 more coopted members.

Action: Cllr Gaskin to advertise the vacancies on the Facebook page

199/24 Grounds Maintenance Contract

RESOLVED that the Grounds Maintenance contract with Acuba be extended by a further year

ACTION: Cllr Cuddington to talk to Aucuba.

It was noted that the tendering process needs to start in October 2024, for implementation of a new 3 year contract in April 2025

200/24 D-Day Beacon

Councils had been invited to participate in a national initiative to light beacons to commemorate the 80th anniversary of the D-Day Landings. It was felt that as there was no suitable location, it was not appropriate to light a beacon but flags would be displayed on the Memorial Meadow

ACTIONS: Cllr Nield to investigate the size of flags for display

Cllr McCreadie to publicise the link for residents to order lanterns for display

201/24 Proposal to provide a basketball hoop

A resident had suggested that a basketball hoop would be a good addition to the play area

RESOLVED that this was a good addition in principle

ACTIONS: Cllr Stanton to make proposals for the purchase of a suitable hoop

Cllr Cuddington to feed back to resident

202/Back Lane Pavilion Improvements

It was noted that the costs of electrical systems and new paving for the village hall had been identified but the quotes are outstanding.

RESOLVED that a budget of £1500 be allocated to implement the full programme of work required in addition to the electrical and paving work

Proposed: Cllr Cuddington

Seconded: Cllr Gaskin

ACTIONS: Cllr Coney to proceed with the full programme of work required within the budget of £1500

Cllr Stanton to chase the paving work

203/2024 Response to SDDC facilities questionnaire 2024

SDDC had asked all Parish Councils to complete a questionnaire about services currently available in their villages. Concern was expressed that the way the survey was structured would not give an accurate picture of services required

ACTION: Cllr Cuddington to complete the facilities questionnaire on a per capita basis and also do a comparison with one other Parish

204/2024 Agenda Items for next meeting

The following items would be discussed at the next meeting:

- Jitty between Sutton Lane and Shady Grove
- Job description and job advertisement for Office Manager
- Annual budget for seeds and plants
- Annual Parish Council Meeting in May

205/24 Date of the next meeting.

Parish Council Meeting 7.00pm on **Wednesday 27 March 2024** at Hilton Village Hall.

The meeting was closed @ 9.40pm

Signed _____ Chairman / Vice Chairman

Notes taken by Cllr J McCreadie