

Hilton Parish Council

Hilton Village Hall, Peacroft Lane, Hilton.DE65 5GH

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Minutes of the Meeting of Hilton Parish Council **held at Hilton Village Hall at 7:30pm,** **Wednesday 29 May 2024**

Present

Councillors M Coney (Chair), C Cuddington, G Andrew, J McCreadie, S Stanton, C Nield
After co-optation during the meeting Cllr H Marchis

Also Present

District Councillors S Meghani and J Davies, 3 members of the public

270/24 Apologies for absence

Apologies for absence were received from Cllrs Gaskin and Patten

271/24 Declarations of Members' Interest

Cllr Coney – Party on the Park

Cllr Stanton – Party on the Park and Planning applications by Aldi and Trenport

272/24 Public Speaking

a) Members of the Public

Three members of the public attended. Concerns were raised about weeds growing in gutters along roadsides.

Action: Cllr Coney to follow this up with SDDC for action.

An issue was also raised about an overgrown hedge along Egginton Road, approaching the Mease roundabout.

Action: Cllr Cuddington to write to the resident to request that the hedge is cut back.

It was also noted that grass and weeds were growing underneath a holly hedge along Egginton Road.

Action: Cllr Andrew to chase Groundsmen for this action to be completed.

There were also overgrown hedges restricting pedestrian access along the footpath approaching the Mandarin.

Action: Cllr Coney to follow this up with Derbyshire County Council

b) Police Matters

No report

c) District / County Council Member Reports

District Councillor S Meghani

Cllr Meghani reported that he had been appointed as Deputy Leader of South Derbyshire District Council. Cllr Meghani also provided an update on recent appointments including Claire Ward as East Midlands Mayor and Nicolle Ndiweni as Police and Crime Commissioner for Derbyshire. It was also noted that as a result of Parliamentary constituency changes, Hilton would form part of the Derbyshire Dales constituency for the General Election.

Cllr Meghani reported that he was currently supporting residents of Hilton in housing and business matters. Cllr Patten was also providing support to residents.

Several events to commemorate the 80th anniversary of D Day Landings were due to take place in the Swadlincote area on or around 6 June 2024. Concerns were again expressed that events were concentrated on the Swadlincote area and no events were planned for Hilton or surrounding areas.

District Councillors J Davies and G Andrew

Cllrs Andrew and Davies reported as follows:

- A review of the Planning Service was due to be discussed by the Environment and Residential Services Committee during week commencing 3 June 2024. It was hoped that this would result in an improved planning service
- A review of the housing service was also to be undertaken although concerns were expressed that the growth of Hilton was not reflected in the services provided
- Cllrs Andrew and Davies had made strong representations and attended the Planning Committee and were pleased to report that the Trenport planning application had been deferred to be discussed alongside the Aldi planning application in June.
- Cllrs Andrew and Davies were supporting several residents with housing issues
- Cllr Davies had supported a number of residents who had made payments to Etwall Leisure Centre and it was expected that their subscriptions would be returned shortly
- The walking group established by Cllr Davies – ‘Walk and Whine’ had proved to be extremely successful and well-received.

County Councillor J Patten

Cllr Meghani reported on the following issues on behalf of Cllr Patten:

- **Derby Road crossing** – Cllr Patten had chased up the cutting back of the vegetation by the crossing. As the resident has ignored requests to cut back, DCC Maintenance Team had been instructed to cut back the hedge and recharge. Considerable concerns had been raised to the Parish Council about the safety of the crossing.
Action: Cllr Coney to email the DCC Cabinet Member for Highways to request that the cutting of the hedge is expedited.
During discussions, it was also highlighted that the hedge leading down the jitty from the crossing was overgrown.
Action: Cllr Andrew to ask Groundsmen to cut this back

- **Littering advertising signs** – once again we have been bombarded with advertising signs being erected around the village.
Action: Cllr Patten to take these down as soon as possible
- **Roundabouts – Avon Way, Nene Way** - It was noted that patching had been done to Nene Way but no work had been done on Avon Way. Cllr Patten had taken photographs of the road surfaces and had sent these to the cabinet member for Highways for clarification.
Action: Cllr Meghani to chase this requirement.
- **Bus route Welland Road** – a complaint had been received from a resident regarding the bus route damage to the roundabouts and vibration, along with the proposal to change the route to use the Mease instead. Cllr Patten had asked the question regarding the possibility of changing the route, but as Trent Barton are a commercial operation this would be at their discretion. Cllr Patten was aware that residents would be 50/50 regarding any such suggestion as those in Welland Road would have to walk to the Mease to catch a bus. It will put it to the bus company at the next meeting. During discussion, it was highlighted that residents in Percy Wood Close and other houses along Main Street also had a very long way to walk to the bus stop since the bus routes had been changed. This issue was to be raised at the Parish Council meeting with Trent Barton on 26 June 2024.
- **Travellers encroachment Sutton Lane** – Cllr Patten had forwarded information on to DCC. This situation was being closely monitored.
- **Road traffic regulation order (A516 Hilton Road traffic regulation order to the Boundary with Derby City Council) (40mph and derestricted speed limit) Order 2024** - Derbyshire County Council proposes to introduce a 40mph limit on the A516 from a point 170m northeast of its roundabout junction with Willowpit lane in a southerly direction to its roundabout junction with the A50 westbound on/off slip road and the A5132. The proposed 40mph speed limit will include the roundabout junction with Willowpit lane and the A50 eastbound on/off slip roads and the roundabout junction with the A5132/A50 westbound on/off slip roads. The proposed amendments to the A516 speed limit are due to safety concerns with pupils accessing the school from Hilton village across both on the on and off slip roads to the A50. Further consultation will be sent to Cllr Patten and include any necessary amendments, statutory public notice etc. Cllr Patten had given full support to this scheme.
Action: Cllr Patten to ensure that the Parish Council is kept up to date

273/24 To consider application to become a Parish Councillor

Following an introduction and a number of questions, the assembled Councillors RESOLVED that Horatio Marchis be co-opted onto the Parish Council, to be duly appointed as Cllr H. Marchis and be invited to take a seat alongside other Councillors in the meeting.

Proposed: Cllr Cuddington

Seconded: Cllr Andrew

274/24 To confirm the minutes of Hilton Parish Council Meeting held on 24 April 2024

The minutes of the meeting held on 24 April 2024 had been circulated to all Councillors and were RESOLVED to be a true and accurate record of the meeting, subject to the amendment that no update report had been received from Cllr Patten for circulation with the minutes.

Proposed by Cllr Nield

Seconded by Cllr Stanton

275/24 To confirm the minutes of the Annual Parish Council Meeting held on 8 May 2024

The minutes of the Annual Parish Council Meeting held on 8 May 2024 were RESOLVED to be a true and accurate record of the meeting, having been circulated previously to all Councillors.

Proposed by Cllr Andrew

Seconded by Cllr Nield

276/24 Planning Matters

Reference	Location	Postcode	Proposal	Valid
DMPA/2024/0628	7 Oak Drive, Hilton, Derby, DE65 5GT		The erection of extensions and alterations at	01-May-24
DMPA/2024/0487	The Armoury, Sutton Lane, Hilton, Derby, DE65 5FE		Proposed extension to existing bungalow at	02-May-24

- **7 Oak Drive** – it was noted that the Planning Officer was to view these proposals in the light of concerns about right to light issues and parking implications.
Action: Cllr Andrew to request that residents e-mail the Clerk to identify concerns.
- **The Armoury** – no issues were identified
- **28 Mill Lane** – documentation had also been added to the Planning Applications in relation to 28 Mill Lane but this was not complete.
Action: Cllr Cuddington to request correct documentation so that this application can be considered

a) Lucas Lane Update

Cllr Cuddington had replied to correspondence from Morris Homes about biodiversity offset land on Lucas Lane. A response was still awaited.

Action: Cllr Cuddington to chase a response from Morris Homes

b) Aldi and Trenport Planning Applications

Trenport had submitted their planning application which had been discussed at the Planning Committee on 28 May 2024. A site visit had also taken place earlier that day. Cllr Cuddington had registered to speak at the Planning Committee but District Councillors had voted for a deferment until 18 June when the Aldi planning application was also due for discussion. It was noted that the recent traffic survey commissioned by the Parish Council had highlighted considerably higher levels of traffic on Derby Road than had been identified by either developer. The obvious influence exerted by the Parish Council over these planning issues was welcomed and in the light of this, it was RESOLVED that Aldi and Trenport be

invited to attend a meeting with the Parish Council in order to reach an agreed traffic plan for discussion at the next Planning Committee.

Actions: Cllr Cuddington to invite representatives from Aldi and Trenport to meet with the Parish Council before 18 June 2024.

Cllr Cuddington to prepare a briefing paper for the meeting

Cllr Andrew to attend the Planning meeting on 18 June as ward member

Cllr Coney to attend the Planning meeting on 18 June

Proposed by Cllr Cuddington

Seconded by Cllr Andrew

277/24 Finance

RESOLVED the following items be authorised for payment

Proposed

Cllr Andrew

Seconded

Cllr McCreadie

Expenditure			
Inv Date	Payee / Supplier	Description	TOTAL
MAY			
01/05/2024	Eon	Back Lane Pavilion Electric	£ 184.33
01/05/2024	Eon	HPC Office Electric	£ 155.93
24/05/2024	Salaries	May salaries	£ 4,846.93
30/05/2024	HMRC	Tax/NI - salaries	£ 1,129.23
15/05/2024	NEST	Pension- salaries	£ 429.72
12/05/2024	NetPayDue.com Ltd	Monthly Payroll Fee	£ 12.00
10/05/2024	UK Fuels	Monthly Fuel costs	£ 50.01
24/04/2024	Business Services at CAS	Annual Insurance Premium	£ 3,438.53
22/04/2024	Viking Office UK Ltd	Whiteboard for Pavilion	£ 43.90
03/04/2024	R Massey & Son (Woodville) Ltd	Padlock and Sealant / Tape	£ 89.93
30/04/2024	Hilton Village Hall	Umbrella Group Room Hire	£ 121.20
30/04/2024	Hilton Village Hall	Room Hire - April Meeting	£ 66.85
01/05/2024	Gillian Turner Accountancy Services	Audit	£ 150.00
20/03/2024	Fenland Leisure Products t/a online Playgrounds	Swing replacement parts and repair kit	£ 896.72
02/05/2024	Royal British Legion	D-Day commemoration signs and flag	£ 496.91
30/04/2024	Sterilizing Services Ltd	Monthly Water testing	£ 68.39
30/04/2024	Hilton Village Hall	Mums and Tots Room Hire	£ 84.84
02/05/2024	Hilton PTFA	Plant Sale	£ 45.50
30/04/2024	Aucuba Landscapes Ltd	Grass Mowing and Pitch Marking	£ 2,419.58
16/05/2024	Fenland Leisure Products t/a online Playgrounds	Swing replacement parts and repair kit	£ 37.20
31/05/2024	Currys Group Ltd	New printer for office	£ 118.28
31/05/2024	Currys Group Ltd	Microwave, Fridge, Kettle for Pavilion	£ 228.19
24/05/2024	Hector's Electrics Ltd	Electrical Work at Pavilion	£ 2,244.24
			£ 17,358.41

Along with confirming the receipt of the following income.

Income		
Date	Description	TOTAL
MAY		
31/05/2024	Pitch Hire	£10.00
30/05/2024	Pitch Hire	£54.00
28/05/2024	Pitch Hire	£10.00
28/05/2024	Pitch Hire	£10.00
28/05/2024	Pitch Hire	£20.00
25/05/2024	Pitch Hire	£81.00
25/05/2024	Pitch Hire	£18.00
25/05/2024	Pitch Hire	£30.00
24/05/2024	Pitch Hire	£69.00
13/05/2024	Pitch Hire	£69.00
13/05/2024	HMRC VAT Refund	£3,578.36
12/05/2024	Pitch Hire	£75.00
11/05/2024	Pitch Hire	£30.00
09/05/2024	Pitch Hire	£40.00
08/05/2024	Pitch Hire	£6.00
08/05/2024	Pitch Hire	£135.00
30/04/2024	Pitch Hire	£108.00
29/04/2024	Pitch Hire	£104.00
		£4,447.36

Reconciliation of Bank Accounts

The RFO confirmed that the bank accounts reconcile and these are now saved to the Parish Council website

Bank Balance Summary

The following funds are held by the council as at 21/05/2024:

Bank Balance current account:	£57,962.96
Bank Balance savings account:	£326,704.75
Total Bank Balance:	£384,667.71

The RFO had provided proofs to the Chair that the previous months accounts reconciled.

Account with Currys

Cllr Andrew reported that an account had now been set up with Currys.

Section 137 Applications to consider

- a) **Etwall Army Cadet Attachment** – the detachment is planning to participate in a Gibraltar Expedition in 2025, organised by the D Company of the Army Cadet Force. Following consideration, it was RESOLVED that this application does not meet the criteria for Section 137 grants

Proposed by: Cllr Nield Seconded by: Cllr Cuddington

Action: Cllr Cuddington to inform the applicant of the Council's decision

- b) **Hilton Party on the Park** – The Hilton Party on the Park committee runs the annual POTP (Village Fete) on the first weekend in July. This event brings the community together and raises money to put back into the community. A total of £890 was requested for entertainment, first aid provision, insurance and signage. Following discussion it was RESOLVED that this application be approved

Proposed by: Cllr Cuddington Seconded by: Cllr Nield

Action: Cllr Cuddington to inform the applicant of the Council's decision.

278/24 Councillor Reports

- Mease Pavilion Lease Changes – valuation was still awaited
- The Mease Roundabout flooding – it was noted that St Modwen had cleared the 'Path to Nowhere' and water is now flowing better. Work is still outstanding to clear some blockages and DCC are responsible for this. It was also noted that DCC are also investigating a blockage on Mill Lane which is contributing to flooding issues in that area
- Office Manager Recruitment – 4 candidates had been shortlisted and had confirmed attendance at interviews to be held in June.
- Party on the Park – this year's event will be held on 6 July. A wide range of entertainment was planned and the event was being well supported

279/24 Reports from external bodies

- Flood Liaison Committee – no further report.
- East Midland Intermodal Portal – no report
- Hilton Harriers Football Club Committee a survey of the Mease site had been undertaken with a view to extending the number of pitches, including an all-weather facility. A planning application will be submitted with a view to work on pitches beginning in summer 2025. It was expected that this work would take 14 – 18 months to complete. During this time, the club would use the Back Lane main pitch and other pitches at Etwall Leisure Centre as a back-up.

Action: Cllr Coney to include Hilton Harriers sponsorship on the next agenda.

- Toyota liaison – no report
- SDDC Joint Meeting with Parish Councils – Cllrs Coney and Andrew had attended this meeting on 8 May 2024
- Parish and Town Councils Liaison Forum (DCC) – a further on-line presentation had been organised by Highways Development Control on 20 June 2024. This had been organised following concerns expressed by Councils at the Liaison Forum.

Action: Cllr Coney to write to Chris Tyler to express concerns following the meeting

- Etwall Area Safer Neighbourhoods meeting – no further report

280/24 Parish Council next 4 years Strategy Plan

- Traffic Survey – the traffic survey had been undertaken. Some data was found to be incorrect and a further survey would be undertaken on 6 June
- Playground signs – draft proposals to be circulated
Action: Cllr McCreadie to circulate proposals based on comments received
- Football pitch improvements – a PitchPower assessment of the football pitches had been undertaken on 25 April 2024. The outcome of the assessment was still awaited
Action: Cllr McCreadie to provide an update when the assessment was received.
- SIDS – Cllr Coney was in the process of obtaining quotations for this work to be undertaken.
- Bus shelters – Cllr Andrew had discussed the installation of a new bus shelter on the north side of Derby Road with SDDC. An agreement was required with DCC to enable us to install the shelter and this was being produced by the Legal Services Department. Cllr Andrew had also complained about the lack of glass in the shelter on the south side of Derby Road.
- Back Lane Pavilion improvements – electrical work had been completed and paving work outside the pavilion would be commenced on 4 June 2024.
- Playground improvements – Cllr Stanton was in the process of reviewing requirements
Action: Cllr Stanton to submit proposals to the next meeting

281/24 Memorial Meadow Wall

Cllr Nield reported that we are now running out of trees to commemorate local people on the Mease Meadow. Cllr Nield had investigated the possibility of a wall being erected on the meadow to which memorial plaques could be attached. Cllr Nield would be meeting with a builder on 2 June to investigate this further.

Action: Cllr Nield to report to the next meeting.

282/24 Public Right of Way Maintenance Agreement 2024/25

The Public Right of Way Maintenance Agreement is a minor maintenance agreement with Derbyshire County Council for the Parish Council to undertake regular strimming to keep public rights of way clear and accessible.

RESOLVED that the Council should contract with DCC to provide this service in 2024/25

Proposed by: Cllr Andrew Seconded by: Cllr Nield

Action: Cllr Cuddington to confirm to DCC that we will continue to participate in this scheme

283/24 Derby Road Noise Assessment

A resident had suggested that a noise assessment be undertaken on Derby Road when the Aldi and Trenport developments had commenced.

Action: Cllr Cuddington to investigate tools for measurement and obtain costs for conducting a noise assessment

284/24 SDDC Visit to Hilton

Cllr Andrew reported that two SDDC Service Directors had agreed to accept an invitation to visit Hilton.

Action: Cllr Coney to write to extend an invitation to officers to visit

285/24 Trees on the Mease

Additional work had been requested on Mulberry Way to cut back trees, which had not been originally specified by St Modwen. It was noted that St Modwen had agreed to raise a purchase order for this work.

286/24 Back Lane Pavilion Replacement Windows and Door

Three quotations were received for this work to be undertaken.

RESOLVED that Burton Glass be requested to undertake this work at a cost of £8651 including VAT

Proposed by: Cllr Coney Seconded by: Cllr Cuddington

Action: Cllr Cuddington to raise order and notify companies which had been unsuccessful in their tenders

287/2024 Agenda Items for next meeting

The following items would be discussed at the next meeting:

- Hilton Harriers sponsorship
- Trent Barton to attend the meeting on 26 June 2024

288/2024 Dates of next meetings

Extraordinary Parish Council Meeting to be held at 7.00 pm on **Wednesday 5 June 2024 at 7.00 pm** at Hilton Village Hall

Parish Council Meeting to be held at **7.00pm** on **Wednesday 26 June 2024** at Hilton Village Hall.

The meeting was closed @ 10.25 pm

Signed _____ Chairman / Vice Chairman

Notes taken by Cllr J McCreadie