

Hilton Parish Council

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Minutes of the Meeting of Hilton Parish Council **held at Hilton Village Hall at 7:00pm,** **Wednesday 25 September 2024**

Present

Councillors M Coney (Chair), C Cuddington, S Stanton, C Nield, A Lovett, H Marchis, J McCreadie

Also Present

County Cllr J Patten, 1 member of the public

369/24 Apologies for absence

Apologies for absence were received from Cllrs R Gaskin and G Andrew and District Cllrs J Davies and S Meghani

370/24 Declarations of Members' Interest

There were no declarations of members' interests

371/24 Public Speaking

a) District/County Council Members Reports

County Cllr J Patten

Cllr Patten reported on behalf of Cllr Meghani that SDDC had made changes to their Complaints Procedures in that senior SDDC officers will not inform District Councillors of the content of complaints received. All Councillors had raised their objections to this change.

Cllr Patten had reported the growth of Himalayan Balsam on the corner of Lucas Lane and had asked officers to contact her urgently. It was noted that this is an invasive non-native plant species. Cllr Nield stressed that this plant should be cleared with care and the area laid to grass and regularly mowed. The suggestion that the Parish Council apply for the cultivation licence for this area was welcomed.

Action: Cllr Patten to chase up officers concerned and also suggest that the Parish Council be granted the cultivation licence.

Cllr Coney to ensure discussion takes place on the Cultivation Licence at the next meeting

Overgrown grass under the A50 bridge had been cut back. Some grass had been cut back along the footpath towards John Port School but not to a satisfactory standard. Cllr Patten had complained about this and requested that it be actioned as soon as possible. She had also met with a resident who had complained about the on-going problem.

Cllr Andrew had reported concerns about road signs which had been obscured by overgrown trees and Cllr Patten had reported this. Following a surgery held by Cllrs Andrew and Davies, Cllr Andrew had raised concerns about speed bumps along Main Street and also requested that consideration be given to the introduction of a 20 mph speed limit along this road. It was noted that DCC had made a decision that 20 mph speed limits would not be introduced in any area. Cllr Coney reported that consideration had previously been given to the installation of an ANPR camera along this road.

Action: Cllr Coney to raise this issue at the next Town and Parish Council meeting.

District Councillors G Andrew and J Davies

Cllr Davies has collated many complaints about the Trent Barton bus service and sent them through to Steve Baker at Trent Barton. Whilst a large number relate to late or cancelled buses causing considerable problems for individuals (missed doctor or hospital appointments or issues with work/school), the wider picture is a lot of dissatisfaction with the App that provides information on bus times, which often states a bus is arriving until a minute or two after it is due only then to find the service cancelled, or it gives services as cancelled and the bus arrives! The disruption caused by road works in Burton is understandable but the problems with their App make the customer experience worse.

Cllr Davies had ensured that DCC spraying on the Greenway has been halted due to concerns over the potential harm of the weedkiller to dogs. Further checks with SDDC Environmental Health suggest that reports on social media of multiple cases of harm to dogs do not appear to be evidenced as no reports have been received. Whilst it was thought DCC should not be using potentially harmful chemicals where dogs are walked, there is concern that some of the social media concern is fuelled by rumour and speculation.

SDDC have now completed the ditch clearing alongside Hilton Garage and the water levels have dropped despite recent rains. Cllr Andrew is pursuing DCC to complete the clearing of the culvert under the roundabout. DCC have highlighted that they are experiencing difficulties with this. Cllr Andrew had suggested solutions to this.

Cllr Andrew had raised concerns at a recent SDDC meeting about the draft local plan building many more houses north of the A50 that duplicated the problems we currently have in Hilton with lots more homes built without the infrastructure

first. He also stated his concerns about not being able to see the Derby City Council plans that require SDDC to build so much of the unmet Housing demand from DCC.

Both Cllr Meghani and Cllr Andrew agreed with a cross-party view that Officers should not change the practice of informing Ward Members of formal complaints made by residents of their ward on dubious advice / interpretation about GDPR. The Chief Executive had agreed to have further legal advice.

b) Members of the public

A member of the public asked on behalf of the Party on the Park Committee that consideration be given to the siting of a Big Top, as part of a nationwide tour, on the football pitch area of the village hall car park. The proposed date was in May 2026 and further information would be provided to the next meeting.

c) Police Matters

No report

372/24 To confirm the minutes of Hilton Parish Council Meeting held on 28 August 2024

The minutes of the meeting held on 28 August 2024 had been circulated to all Councillors and were RESOLVED to be a true and accurate record of the meeting,

Proposed by Cllr Nield Seconded by Cllr Cuddington

373/24 To confirm the minutes of the Extraordinary Parish Council Meeting held on 18 September 2024

The minutes of the Extraordinary Meeting held on 18 September 2024 had been circulated to all Councillors and were RESOLVED to be a true and accurate record of the meeting.

Proposed by Cllr McCreddie Seconded by Cllr Lovett

374/24 Planning Matters

22 Alders Brook - It was noted that that the Alders Brook planning application was to be discussed at the Planning Committee to be held week commencing 30 September 2024. Cllr Andrew would be attending this meeting.

New Aldi – update - A resident who was contesting a boundary issue in relation to the new Aldi development had asked the Parish Council to make a claim for a judicial review in that SDDC had failed to act in relation to the exercise of a public function, ie no site visit had been made.

RESOLVED that Cllr Cuddington should write to SDDC Planning Department to seek an amicable solution but if necessary seek a judicial review

Proposed by Cllr Cuddington Seconded by Cllr Nield

Action: Cllr Cuddington to write to SDDC Planning to request the judicial review

Trenport Derby Road Development – Update – it was noted that the decision notice was not yet on the SDDC website

South Derbyshire District Council Draft Local Plan 2022-39 consultation - the SDDC Plan 2022-39 had been circulated in draft form, and a six-week consultation has been launched to gather feedback.

Actions: Cllr Coney to place this item on the agenda for discussion on 30 October 2024

Cllr McCreadie publicise the consultation on the website

375/24 Finance

RESOLVED the following items be authorised for payment

Inv Date	Payee / Supplier	Description	TOTAL
SEP			
02/09/2024	Eon	Back Lane Pavilion Electric	£ 96.07
02/09/2024	Eon	HPC Office Electric	£ 90.04
26/09/2024	Salaries	Sept salaries	£ 3,354.81
26/09/2024	HMRC	Tax/NI - salaries	£ 790.88
14/09/2024	NEST	Pension- salaries	£ 288.74
10/09/2024	UK Fuels	Monthly Fuel costs	£ 26.10
03/09/2024	PortalPlanQuest Limited	Planning Fee for Mease Pavilion Application	£ 359.00
03/09/2024	BT	Quarterly Bill	£ 247.37
30/08/2024	Sterilizing Services Ltd	Monthly Water testing	£ 96.59
02/09/2024	Worcester Lloyd Limited	Village Hall Architects Initial Plans	£ 7,800.00
31/08/2024	Hilton Village Hall	Room Hire - Aug Meeting	£ 84.00
31/08/2024	Aucuba Landscapes Ltd	Grass Mowing and Pitch Marking	£ 1,807.81
05/09/2024	Naturescape Wildflowers LLP	Bulbs	£ 68.90
09/09/2024	Heritage Wood Limited	Name Plaque for Memorial Meadow	£ 70.00
18/09/2024	NetPayDue.com Ltd	Monthly Payroll Fee	£ 12.00
31/08/2024	Hilton Village Hall	Room Hire - Umbrella Group use 3x use	£ 199.80
31/07/2024	Umbrella Group	Section 137 Grant funding	£ 1,321.51
13/09/2024	Brightside Group	Admin fee for change	£ 50.00
17/09/2024	Team Rubicon	Skateboard and Scooter coaching 31 Jul 24	£ 432.00
17/09/2024	Team Rubicon	Event coaching 14 Aug 24	£ 984.00
22/09/2024	Hilton PTFA	Plant sale purchases	£ 41.60
25/09/2024	Cromwell Tools Derby	Bin bags and hand wipes	£ 140.82
			£ 18,362.04

Proposed by: Cllr Cuddington Seconded by: Cllr Lovett

Along with confirming the receipt of the following income.

Income		
Date	Description	TOTAL
SEP		
02/09/2024	Insurance payout part 2	£ 5,792.52
03/09/2024	Pitch Hire	£ 108.00
05/09/2024	HMRC VAT Refund	£ 2,084.87
12/09/2024	Pitch Hire	£ 12.00
12/09/2024	Pitch Hire	£ 24.00
13/09/2024	Pitch Hire	£ 8.00
20/09/2024	Pitch Hire	£ 27.00
24/09/2024	Pitch Hire	£ 27.00
25/09/2024	Pitch Hire	£ 81.00
		£ 8,164.39

Reconciliation of Bank Accounts

The RFO confirmed that the bank accounts reconcile and these are now saved to the Parish Council website.

Bank Balance Summary

The following funds are held by the council as at 18/09/2024:

Bank Balance current account:	£45717.91
Bank Balance savings account:	£363154.75
Total Bank Balance:	£408872.66

The RFO had provided proofs to the Chair that the previous months accounts reconciled.

Section 137 Applications to consider

No applications had been received

Authorisation of spend

No further requests for expenditure had been received.

376/24 Councillor Reports

None to report

377/24 Reports from external bodies

- Flood Liaison Committee – no meeting.
- East Midland Intermodal Portal – no meeting.

- Hilton Harriers Football Club – Cllr Cuddington reported that redrafted plans for the signs had now been resubmitted to the Planning Committee.
- Toyota liaison – no meeting.
- SDDC Joint Meeting with Parish Councils – no meeting.
- Parish and Town Councils Liaison Forum (DCC) – the next meeting would be held on 15 October, to be attended by Cllrs Coney and Gaskin.
- Etwall Area Safer Neighbourhoods meeting – no meeting.

378/24 Parish Council next 4 years Strategy Plan

- Traffic Survey – the invoice for this survey was still awaited.
- Playground signs – further quotations were being obtained
- Football pitch improvements – Cllr McCreadie submitted a draft Service Level Agreement which had been agreed with Hilton Harriers. As discussed previously, this was required to support the Council’s application to the Football Foundation for a grant to make improvements to the two football pitches. Following discussion on additional RESPECT requirements stipulated by the Football Foundation, it was RESOLVED that the Service Level Agreement be accepted
Proposed by: Cllr Nield Seconded by: Cllr Cuddington
Action: Cllr McCreadie to arrange for the SLA to be signed for submission in the grant application.
- SIDS – Cllr Coney was obtaining quotations for this work to be undertaken.
- Bus shelters – Cllr Coney reported that DCC had welcomed the information which he had provided in support of bus stop improvements and bus shelter provision and they had agreed to provide 6 new bus shelters, at the most used bus stops. These were in addition to a new shelter at the Doctors’ Surgery/Hilton Brook stop which was to be provided by SDDC as part of the Real Time Passenger Information (RTPI) improvements.
- Back Lane Pavilion improvements – Cllr Coney reported additional equipment was being ordered. Cllr Nield suggested the purchase of a Janitors’ sink for cleaning purposes.
Action: Cllr Coney to investigate the purchase of a Janitors’ sink
- Playground improvements – Cllr Stanton reported that the basketball hoops were due to be installed on 7 October. Investigation of services running below the area to be used was required before this date. Discussions also took place on additional playground requirements including a new slide for the Main Street Recreation Ground and also sensory boards to be fixed around the fenced play areas at the Village Hall and Main Street.
Action: Cllr Stanton to investigate services below the play area and also make proposals for the purchase of a new slide and sensory boards to the next meeting
- Footpaths and footpath mapping – Cllr Nield reported that a local artist had agreed to provide artwork to highlight local footpaths. Cllr Gaskin had also set up a What’sApp group for communication and it was noted that Cllrs Nield and Gaskin would be working together to also include running routes in their remit.

379/24 HHFC Lease Changes

The revised lease had been signed and submitted to the Land Registry Office. It was noted that registration with the Land Registry could take up to a year to update. If HHFC can provide a letter from the Football Association to indicate that funding would not be available to them until the lease was registered, then the solicitor could expedite registration.

Cllr Cuddington had also received the invoice from the Solicitor for Land Registry costs and for making revisions to the lease. The Land Registry costs were accepted but it was considered that the Solicitors' costs were excessive.

RESOLVED that Cllr Cuddington should challenge the Solicitor's costs and propose that a payment of £2,500 was appropriate.

Proposed by: Cllr Cuddington Seconded by: Cllr Nield

Action: Cllr Cuddington to challenge the Solicitor's costs.

380/24 Remembrance Day Arrangements

RESOLVED that 200 poppies be displayed on lampposts throughout the village.

Proposed by: Cllr Coney Seconded by: Cllr Lovett

Action: Cllr Cuddington to check the current stock of reusable poppies and order additional poppies as required

RESOLVED that three wreaths be ordered as previously for Mease Meadow, Roma's Garden and Marston Church. In addition, crosses to be order to be placed by trees dedicated to war veterans

Proposed by: Cllr Cuddington Seconded by: Cllr Coney

Action: Cllr Cuddington to place orders

Parish Councillors will attend memorial services throughout the village.

Actions: Cllr Coney to attend the service at Marston Church. Cllrs Andrew and Gaskin to be asked to attend the Memorial Meadow and Roma's Garden respectively

381/24 Polling District and Place Review

The Electoral Registration and Administration Act 2023 requires SDDC to complete a review of parliamentary polling districts, polling places and polling stations by 31 January 2025. The purpose of the Review is to ensure that, so far as is practicable all electors have reasonable facilities for voting and every polling place is accessible to electors who are disabled.

RESOLVED that the Village Hall had suitable facilities to accommodate the polling station.

Proposed by: Cllr Cuddington Seconded by: Cllr Lovett

Action: Cllr Cuddington to inform SDDC of this decision

382/24 Residents' Proposal for Celebration of 80 Years since the end of WW2

The Parish Council had been asked to support an event to celebrate the 80th anniversary of VE Day in order to fund entertainment and publicity. It was proposed to hold a street party on Bank Holiday Monday 5 May 2025.

RESOLVED that the sum of £2,500 should be allocated to support this event.

Proposed by: Cllr Coney Seconded by: Cllr Cuddington

Action: Cllr Coney to inform the resident of this decision

383/2024 Purchase of Measuring Wheel

A measuring wheel was required to support the mapping of footpaths throughout the village.

Following consideration of options available, it was RESOLVED that a Kennedy metric measuring wheel be purchased from Cromwells at a cost of £64.69 plus VAT

Proposed by: Cllr Stanton Seconded by: Cllr Nield

Action: Cllr Coney to arrange for the wheel to be purchased.

384/24 Rubicon School Year

Rubicon, who had organised two skateboard and scooter events in the summer holidays, had offered to provide further sessions throughout the year.

RESOLVED that Rubicon should be asked to provide 4 sessions, one to be held in each of the forthcoming school holidays in October 2024, and February, April and the end of May 2025.

Proposed by: Cllr Coney Seconded by: Cllr Cuddington

Action: Cllr Cuddington to liaise with Rubicon to organise suitable dates.

385/24 Christmas Trees 2024 and Winter Planters

Quotations had been received from Plantscape for the provision of 3 planted window boxes to be placed below the 'Hilton' sign at the three entrances to the village and also for the provision of Christmas tree 'halves' for display on lampposts throughout Hilton. It was RESOLVED that the 3 planted window boxes plus 105 Christmas tree halves (two additional halves to be displayed at the Village Hall) should be ordered at a total cost of £11,439 excl. VAT).

Proposed by: Cllr Cuddington Seconded by: Cllr Nield

Action: Cllr Cuddington to order the window boxes and Christmas trees.

386/24 Replacement Astro Turf Goals and Nets

Cllr Coney had inspected the goal posts and nets on the Astroturf pitch and they were found to be in poor condition. RESOLVED that suitable replacement goal posts and nets should be identified and costed.

Proposed by: Cllr Coney Seconded by: Cllr Cuddington

Action: Cllr Coney to investigate appropriate replacement goalposts and nets

387/2024 Purchase of Public Access Trauma (PacT) First Aid kits

Previous discussions had identified the need to identify suitable first aid kits to be sited around the village. RESOLVED that appropriate first aid kits should be investigated to be sited with the four defibrillators.

Action: Cllr Coney to identify first aid kits which will meet the needs of the village and to also liaise with the Village Hall to request that the first aid kit is fixed to the Village Hall. **Cllr Cuddington** to also inform Hilton Harriers that a kit will be placed on the Mease Pavilion.

388/2024 Agenda Items for next meeting

The following items would be discussed at the next meeting:

- Meeting with Trent Barton
- Biodiversity off-set land – Lucas Lane
- Annual review of policies
- Big Top May 2026
- Cultivation Licence – Lucas Lane corner
- SDDC Draft Local Plan 2022-39 Consultation response.
- Proposals for new slide at Main Street recreation ground and provision of sensory boards in fenced areas
- Memorial Meadow Wall
- Identification of substitute Councillors to attend the Planning Committee where required

389/2024 Date of next meeting

Parish Council Meeting to be held at **7.00pm** on **Wednesday 30 October 2024** at Hilton Village Hall.

The meeting was closed @ 10.00 pm

Signed _____ Chairman / Vice Chairman

Notes taken by Cllr J McCreadie