

Hilton Parish Council

Hilton Village Hall, Peacroft Lane, Hilton.DE65 5GH

Tel Office: 01283 730969

Email: clerk@hiltonparishcouncil.gov.uk

Minutes of the Meeting of Hilton Parish Council **held at Hilton Village Hall at 7:00pm,** **Wednesday 23 October 2024**

Present

Councillors M Coney (Chair), C Cuddington, S Stanton, C Nield, A Lovett, J McCreadie, G Andrew

Also Present

County Cllr Patten, and District Councillors Davies and Meghani and 11 members of the public, R Pollard

390/24 Apologies for absence

Cllrs R Gaskin and H Marchis

391/24 Declarations of Members' Interest

Cllrs Coney and Stanton declared an interest in the Big Top.

392/24 Public Speaking

Reports from County, and District Cllrs were noted.

Trent Barton gave an update on the latest statistics that showed some improvements in the service. Members of the public expressed their disquiet about the reliability and punctuality of the service and the accuracy of the app despite the improvements.

Meeting to be set up with the Trent Barton Managing Director, Cllr Coney and DCllr Davies to discuss a bus service improvement plan

393/24 To confirm the minutes of Hilton Parish Council Meeting held on 25 September 2024

The minutes of the meeting held on 25 September 2024 had been circulated to all Councillors and were RESOLVED to be a true and accurate record of the meeting,

Proposed by Cllr Coney Seconded by Cllr Nield

394/24 Planning Matters

A report was presented of the decisions made by the Hilton Parish Council Planning Committee held on 21 October 2024.

It was RESOLVED that Cllrs McCreddie and Stanton would be substitute Cllrs for the Hilton Parish Council Planning Committee

Planning applications to consider:

DMOT/2024/1315 Approval of details required by condition 9(a) (Written Scheme of Investigation) of permission ref. DMPA/2023/1062 for construction of a Class E foodstore, car parking, access, landscaping and associated engineering works at

No objection

DMOT/2024/1290 Approval of details required by conditions 5 (Landscape and Biodiversity Enhancement and Management Plan) and 17 (Bird and Bat Box Strategy) of permission ref. DMPA/2023/1062 for construction of a Class E foodstore, car parking, access, landscaping and associated engineering works at

No objection

DMOT/2024/1260 Approval of details reserved by conditions 4 (Construction and Environmental Management Plan for Biodiversity) , 6 (Preliminary Bat Roost Assessment) and 7 (Water Vole Survey) relating to planning permission DMPA/2023/1062 Construction of a Class E foodstore, car parking, access, landscaping and associated engineering works at

It was RESOLVED to make a response against Condition 4 re: the removal of Himalayan Balsam

395/24 Finance

It was RESOLVED that the following items be authorised for payment

Inv Date	Payee / Supplier	Description	TOTAL
OCT			
01/10/2024	Eon	Back Lane Pavilion Electric	£ 96.07
01/10/2024	Eon	HPC Office Electric	£ 90.04
26/09/2024	Salaries	Oct salaries	£ 3,620.68
26/09/2024	HMRC	Tax/Ni - salaries	£ 702.35
14/10/2024	NEST	Pension- salaries	£ 204.84
10/10/2024	UK Fuels	Monthly Fuel costs	£ 51.83
30/09/2024	Sterilizing Services Ltd	Monthly Water testing	£ 68.39
30/09/2024	Hilton Village Hall	Room Hire - Sep Meeting	£ 105.00
30/09/2024	Aucuba Landscapes Ltd	Grass Mowing and Pitch Marking	£ 2,875.76
02/10/2024	JRB Enterprise	Dog waste bags	£ 535.20
26/09/2024	J McCreddie	S Orme leaving gift	£ 50.00
02/10/2024	QS Recruitment	Agency grounds support w/c 23/9/24	£ 373.19
02/10/2024	SDDC	Summer play scheme	£ 3,000.00
30/09/2024	Hilton Village Hall	HATS s137	£ 213.12
02/10/2024	QS Recruitment	Agency grounds support w/c 16/9/24	£ 605.16
30/09/2024	Hilton Village Hall	Umbrella Sep hire	£ 106.56
30/09/2024	Viking	Refuse sacks	£ 48.66
30/09/2024	Viking	Hand towels, soap etc	£ 125.86
30/09/2024	Cromwell	Refuse sacks	£ 246.72
26/09/2024	Flint Bshop	Legal costs -- Mease Pavilion Lease	£ 3,439.79
09/10/2024	QS Recruitment	Agency grounds support w/c 30/9/24	£ 706.02
11/10/2024	RBLI	Poppoes, wreaths, crosses	£ 720.00
18/10/2024	NetPayDue.com Ltd	Monthly Payroll Fee	£ 12.00
14/10/2024	Cuttlefish	Email migration	£ 120.00
16/10/2024	QS Recruitment	Agency grounds support w/c 7/10/24	£ 706.02
17/10/2024	SDDC	Compost/recycling bin 1/4/24- 31/3/25	£ 236.63
14/08/2024	Hilton Village Hall	Room hire July meetings	£ 84.00
18/10/2024	Brightside Group	Admin fee for change + change in premium	£ 94.63
14/12/2023	Hilton Village Hall	s 137 Grant	£ 193.92
21/10/2023	SMG Electrical Services	Repair heater in disabled toilets - Pavilion	£ 160.00
			£ 19,592.44

Proposed by: Cllr Andrew

Seconded by: Cllr Nield

It was RESOLVED to pay the Booker Tree Care invoices for £22840 for the tree work on St Modwen's land upon payment by St Modwen of the same amount to Hilton Parish Council

The receipt of the following income was noted:

Date	Description	TOTAL
OCT		
04/10/2024	VAT refund	2025.86
29/09/2024	Pitch Hire	81.00
01/10/2024	Pitch Hire	162.00
04/10/2024	Wayleave	8.05
07/10/2024	Pitch Hire	81.00
07/10/2024	Pitch Hire	46.00
09/10/2024	Pitch Hire	8.00
09/10/2024	Pitch Hire	62.00
13/10/2024	Pitch Hire	8.00
13/10/2024	Pitch Hire	16.00
13/10/2024	Pitch Hire	12.00
13/10/2024	Pitch Hire	81.00
20/10/2024	Pitch Hire	25.00
20/10/2024	Pitch Hire	27.00
20/10/2024	Pitch Hire	108.00
		£ 2,750.91

Bank Balance Summary

The following funds are held by the council as at 14/10/2024:

Bank Balance current account: £ 29,992

Bank Balance savings account: £ 363,154

Total Bank Balance: £ 393,146

Bank Mandate

It was RESOLVED that Russell Pollard, Office Manager, be added to the bank mandate. All other signatories to remain unchanged.

Proposed by: Cllr Andrew Seconded by: Cllr Nield

Change of Proper Officer and Responsible Finance Officer

To record that Russell Pollard was appointed Office Manager and RFO with effect from 30/09/24.

It was RESOLVED that Cllr Coney will relinquish his role as Proper Officer as of 24/10/24 and Cllr Andrew will relinquish his role as Proper Officer as soon as the bank mandate is completed for Russell Pollard.

Proposed by: Cllr Cuddington Seconded by: Cllr Stanton

Section 137 Applications to consider

It was RESOLVED to approve the grant application from Hilton Formula 24 for £500

Proposed by: Cllr Stanton Seconded by: Cllr Cuddington

396/24 Councillor Reports

None to report

397/24 Reports from external bodies

- Hilton Harriers Football Club
 - Meeting to take place on 5/11/24 with Marston on Dove Estates re: use of neighbouring land
 - Survey to be issued polling residents on potential use of the land.

398/24 Parish Council next 4 years Strategy Plan

Bus Shelter on Derby Road (opposite clock – Derby bound):

It was RESOLVED to accept the quote for £4964 via SDDC subject to confirmation of the terms and conditions of the £400 annual maintenance cost

Proposed by: Cllr Andrew

Seconded by: Cllr Lovett

399/24 Bio-diversity off-set land – Lucas Lane

It was RESOLVED to approve the quote from Derbyshire Wildlife Trust, in principle, subject to further agreement with SDDC/Morris Homes

Proposed by: Cllr Cuddington

Seconded by: Cllr Nield

400/24 Annual review of policies

All policies and procedures to be reviewed prior to the next meeting.

401/24 Big Top May 2026

It was RESOLVED to agree, in principle, to the siting of a Big Top on the main football pitch (near the Scout Hut) on 21 May 2026, subject to assurances re: ground damage and insurances

402/24 Cultivation Licence – Lucas Lane corner

Follow up action with CCllr Patten to expedite the removal of Himalyan Balsam

403/24 Derbyshire County Council Draft Plan 2025-2029 Consultation response

Cllr Cuddington to compile a response

404/24 Proposals for new slide sensory boards at Main Street

Further investigation required

405/24 Memorial Meadow Wall

In progress

406/2024 Agenda Items for next meeting

The following items would be discussed at the next meeting:

SDDC Local Plan consultation
Local Green Spaces
Review of policies and procedures

497/2024 It was RESOLVED under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the Public.

A pre-planning application was discussed and a response agreed

407/2024 Date of next meeting

Parish Council Meeting to be held at **7.00pm** on **Wednesday 20 November 2024** at Hilton Village Hall.

The meeting was closed @ 10.00 pm

Signed _____ Chairman / Vice Chairman