

Hilton Parish Council

Hilton Village Hall, Peacroft Lane, Hilton.DE65 5GH

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Minutes of the Extraordinary Meeting of Hilton Parish Council held at Hilton Village Hall at 7:00pm, Wednesday 18 September 2024

Present

Councillors M Coney (Chair), C Cuddington, C Nield, J McCreddie, G Andrew (part meeting item 364 onwards), A Lovett (part meeting item 364 onwards)

360/24 Apologies for absence

Apologies for absence were received from Cllrs S Stanton, R Gaskin and H Marchis, District Cllrs J Davies and Meghani and County Cllr J Patten

361/24 Declarations of Members' Interest

There were no declarations of members' interest

362/24 Public Speaking

a) Members of the Public

No members of the public were in attendance.

b) District/County Council Members Reports

District and County Council members' reports will be made to the next meeting on 25 September 2024

363/24 Planning Applications

Reference	Location	Postcode	Proposal	Valid
DMPA/2024/0963	7 Normandy Road, Hilton, Derby, DE65 5GW		Change of use from internal domestic garage to a microbrewery (production, packaging and distribution of beer) at	23-Jul-24
Reference	Location	Postcode	Proposal	Valid
DMPA/2023/1578	P M Harris , Hilton Business Park , Derby, DE65 5UA		Employment Development comprising: Full Planning Application for Phase 1 comprising of 575 square metres for Light Industrial use (Use Class E(g)(iii)), Research and Development (Use Class E(g) (ii)), General Industrial Use (Class B2) and storage and Distribution (Use Class B8) and other ancillary development	28-Aug-24
DMPA/2024/1113		71 Egginton Road, Hilton, Derby, DE65 5FG	Proposed two storey rear extension and alterations to	22- Aug- 24

- **7 Normandy Road** – discussions took place on any possible noise smell from the brewing process and also disposal of compostable waste.

RESOLVED that it should be proposed that temporary planning permission for 12 months should be granted so that the implications could be reviewed after this period.

Proposed by: Cllr Cuddington Seconded by: Cllr Nield

Action: Cllr Cuddington to make this proposal to SDDC Planning.

- **PM Harris, Hilton Business Park** – this is Phase 1 of proposed developments on the Business Park and Phase 2 had been discussed previously. Concerns were again raised about the risk of flooding. It was also noted that a factual mistake had been made in that the proposed development is within 20 metres of the boundary.

RESOLVED that objections should be made to this application in the light of the flooding risks

Proposed by: Cllr Cuddington Seconded by: Cllr Nield

Action: Cllr Cuddington to write to SDDC Planning to object to this application

- **71 Egginton Road** – no objections

- **Aldi Construction and Management Plan**

The Aldi Construction and Management Plan had been submitted as part of DMOT/2024/1139 submission, Discharge of Conditions. It was noted that the duration of the construction work was planned to be 33 weeks. Hours of work would be during core hours. A letter drop was to be made to all neighbouring properties. Discharge of water would be 5 litres per second during construction and 6.7 litres per second when the store is in operation. The use of a generator was expected to cause minimum disruption and would be controlled by acoustic pads.

Following discussion, RESOLVED to write to SDDC Planning asking for the following to be addressed.

Proposed by: Cllr Cuddington Seconded by Cllr Nield

- Construction waste – clarification is required on its disposal
- Aldi to ensure that designated areas are provided for contractor and visitor parking – no contractor vehicles should wait on Derby Road or the A5132
- Access and egress – all contractor vehicles to approach the site from the A50 island and return in that direction. A ‘turn left’ sign should be installed to direct all HGVs back to the A50
- Road sweepers to be used regularly to ensure cleanliness of roads
- A tarmac base to be laid early in the process to prevent transfer of mud
- Gullies to be cleaned on an on-going basis to prevent blockages
- The proposed method of dust suppression was not considered to be effective – an improved method to be requested
- CCTV to be used during construction

- When the store is in operation, no service vehicles to enter or leave the store along Main Street
- Procedures for the receipt of complaints by Aldi to include that all complaints are acted upon

Action: Cllr Cuddington to write to SDDC Planning to request that these issues be addressed.

364/24 Planning Committee

Statutory planning rules require that planning applications are dealt with within 21 days, meaning that the Parish Council may not have a meeting before a response is required. SDDC no longer allow extensions to timescales, except in very extenuating circumstances. Following discussion it was RESOLVED that a Planning Committee should be established to ensure timely responses to planning applications. This Committee would comprise 3 nominated Councillors (with three nominated substitutes) and meet as required. The Committee will have full delegated powers to decide the Parish Council's response to planning applications.
Proposed by: Cllr Nield Seconded by: Cllr Andrew

It was also RESOLVED that the following Councillors should be nominated to form the Planning Committee:

Cllrs Cuddington, Andrew and Nield

Proposed by Cllr Coney Seconded by: Cllr McCreadie

Action: Cllr Coney to request nominations for 3 substitute members at the next meeting, to provide resilience in arranging meetings

365/24 Amendment to Standing Orders

Following discussion it was RESOLVED that Standing Orders should be amended to read as follows:

9.2 Finance Committee

The Finance Committee shall be comprised of all Councillors. It will meet in the first two weeks of January each year and will review and if necessary amend the budget proposed by the RFO. The Finance Committee will decide the level of precept for the forthcoming financial year which will be ratified at the January Parish Council meeting

Proposed by: Cllr Lovett Seconded by: Cllr Andrew

9.3 Planning Committee

The Planning Committee shall be comprised of 3 nominated Councillors (with three nominated substitutes). It will meet when necessary between Parish Council meetings in order to decide the Parish Council's response to any planning applications. The Planning Committee will have full delegated powers to decide the Parish Council's response to any planning application. The Planning Committee will elect its own Chair.

Proposed by: Cllr Andrew

Seconded by: Cllr Nield

Actions: Cllr Cuddington to amend the wording of the Standing Orders and issue to all Councillors

Cllr Andrew to ensure that Financial Regulations are referenced only and are not duplicated unnecessarily in Standing Orders, when they are next reviewed.

366/24 To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the Public

RESOLVED that at this stage, members of the public should be excluded from the meeting in order that discussion could take place on the recruitment of grounds staff following the resignation of a member of staff

Proposed by: Cllr Andrew Seconded by: Cllr Nield

367/24 Recruitment of Grounds Staff

It was noted with regret that a member of the Grounds staff had tendered his resignation. Following discussion it was RESOLVED that a Lengthsperson should be recruited on an agency basis for a temporary period of two to three months pending recruitment to vacancies on a permanent basis. The cost to the Council would be approximately £2,500.

Proposed by: Cllr Andrew Seconded by: Cllr Cuddington

Action: Cllr Andrew to ask the agency to recruit to the temporary post.

It was further RESOLVED that advertisements should be placed for the permanent positions of Grounds Team Leader and Groundsperson, as previously agreed.

Proposed by: Cllr Coney Seconded by: Cllr Nield

Action: Cllr Coney to draft job advertisements

368/2024 Date of next meeting

Parish Council Meeting to be held at **7.00pm** on **Wednesday 25 September 2024** at Hilton Village Hall.

The meeting was closed @ 8.50 pm

Signed _____ Chairman / Vice Chairman

Notes taken by Cllr J McCreadie